

**DAVENPORT
NORTH HIGH
SCHOOL**
“Home of the Wildcats”

626 W. 53rd Street
Davenport, Iowa 52806

NORTH HIGH SCHOOL ADMINISTRATION

Mrs. Jane Artman-Andrews, Principal
Dr. Betsy Fair, Associate Principal
Ms. Lorie Moyer, Associate Principal
Mr. Dave Shovlain, Assistant Principal for Athletics/Activities

Website: www.davenportschools.org/north

Main Office: 563-388-9880

Guidance Office: x 139

Activities Office: x 106

Fax: 563-388-9456

24 Hour Attendance Line: 563-388-9886

Nurse: x 101

Cafeteria: x 502

This agenda belongs to:

NAME _____

ADDRESS _____

CITY/TOWN _____ ZIP CODE _____

PHONE _____

STUDENT NO. _____



PLEASE NOTE: The front cover is sensitive to extreme heat. Do not leave in direct sunlight!

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North High School Song

.....Go.....NORTH!.....Go NORTH!

Let's hear it for the Wildcats,

Home of the blue and gold.

Let's hear it for the Wildcats,

The mighty and the bold!

Go NORTH!

We are the North High Wildcats,

And will be till we die.

We're proud to be the Wildcats

From Davenport North High!!

N-O-R-T-H N-O-R-T-H

DAVENPORT, DAVENPORT, DAVENPORT NORTH

We are the North High Wildcats,

And will be till we die.

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From Davenport North High!

TABLE OF CONTENTS	PAGE
After School	
Asbestos Containing Materials in Schools Rules	
Athletic and Student Activities--Activities Office	
Athletic Physical Examinations	
Athletic/Activity Spectator Expectations	
Attendance Policy, Terms, Records	
Before School	
Bell Schedules	
Building Map	
Bullying Prevention Resources	
Buses	
Caps, Gowns and Announcements	
Cell Phones and Electronic Devices	
Class Rings	
Closed Campus	
College Testing Program	
College Visitation	
Commencement	
Credit Recovery Opportunities	
District Policies	
Early Graduation Requests	
Fighting	
Good Conduct Rule	
Graduation Honors	
Graduation Requirements	
Guidance and Counseling Department	
Hall Etiquette	
Hallway Passes	
Handbook Agreement	
Honors and Academic Recognition	
Illegal Activities at School	
Instructional Media Center (IMC)	
Interscholastic Competition	
Junior Rotarian	
Juvenile Court Liaison	
Lockers-Inspections and/or Searches	
Lunch	
Make-up Work	
Ninth Grade Academy	
North High Student Achievement Awards	
Parent Organizations/Parent Assist	
Parking	
Personal Appearance of Students	
Plagiarism	
Plagiarism, Note Taking & Source Citing	
Rules of Eligibility	
Search and Seizure	
Security Cameras	
Senior Open Blocks	
Smoking/Possession of Tobacco and/or Smoking Materials, Alcohol/Illegal Drugs and Drug Paraphernalia	

TABLE OF CONTENTS	PAGE
Special and Co-Curricular Activities/Dances	
State Eligibility Rules for Participation in Athletics	
Student Apparel Expectations	
Student Conduct Guidelines	
Student Government, Clubs and Activities	
Student Health	
Student Identification Badge Policy	
Student Report Cards	
Telephones	
Transcripts	
Wildcat Expectations for Learning	

Welcome to the Davenport Community Schools. The following information is broken into three sections: **DISTRICT POLICIES, PUBLIC NOTICE INFORMATION, BULLYING PREVENTION RESOURCES, and INTERNET ACCEPTABLE USE AGREEMENT.**

DISTRICT POLICIES

CELL PHONE USE AND OTHER ELECTRONIC DEVICES

The Board recognizes the potential need for our students to communicate with their families under certain circumstances while they are attending school. The District offers the use of school phones as the first means of communication if the need arises during and after school hours. We want to ensure that cell phones or other electronic devices do not interfere with classroom instruction or cause any other problems for students or staff while on District property. During the instructional day, students on school property may not use radios, MP3 players, CD players, DVD players, televisions, beepers, pagers or cell phones for personal use unless given written permission from the principal/assistant principal.

In no case during the school hours listed will any personal communication device be used that provides for a wireless, unfiltered connection to the internet, or which has the capability to take “photographs” of any kind. Under no circumstances are cell phones to be used to take photos of students in locker rooms, restrooms, or other private situations at school or at District sponsored activities. It is the responsibility of the Superintendent or superintendent’s designee, in conjunction with the building principals, to develop a standard administrative regulation for this policy to provide consistency throughout the District for students.

SCHOOL DRESS

It is expected that students will wear clean and appropriate clothing. Inappropriate dress will result in a student being asked to change. Shoes must be worn in the building. In keeping with accepted etiquette, students are not allowed to wear hats, caps or sunglasses indoors. Chains and laser pointers are not allowed. Gang and satanic symbols are not to be displayed at any time. Clothing that reveals the navel or allows undergarments to show (i.e. muscle shirts, mid-driff, halter tops, spaghetti straps, and pajamas) will not be allowed. Coats and jackets (i.e. outerwear or anything that you would wear over your clothing) are to be stored in the student’s locker and not worn to class. Extremes in appearance that are determined to cause a distraction to the learning environment for high school level students are not acceptable. While the primary responsibility for appearance rests with students and their parents/guardians, the administration reserves the right to judge what is appropriate and what is not. (See Student Apparel Expectations Poster in this handbook.)

DISCIPLINE

Davenport Community School Districts’ discipline policy is an attempt to change inappropriate behavior. In general, it has been found that the parents/guardians of Davenport Community School District have been supportive in the discipline measures taken to modify their child’s behavior. The different climates and curriculum presented in each class offer diverse learning opportunities to meet the needs of each student. **When guest teachers are in the building, exemplary conduct is expected of students. Any student sent to the office as the result of a behavioral referral from a guest teacher will be disciplined.**

All teachers of the Davenport Community Schools have a uniform policy to handle discipline in their classrooms. There are, however, general guidelines that will be used for classroom management: 1) All classroom teachers will conduct instruction in a positive environment. Each student is expected to behave in a respectful manner within that environment. 2) Each student is expected to act responsibly toward academic expectations and to strive to achieve his/her personal best.

If the need arises, the administration will intervene as warranted.

PROACTIVE DISCIPLINARY POSITION K-12

ASSAULT

Assault (verbal) assault on school employees or on the part of one student to another may result in an out-of-school suspension with possible referral to the appropriate ASC administrator for a Disciplinary Hearing or Administrative Council Hearing where a recommendation for expulsion* could be made depending upon the severity and circumstances of the act..

ASSAULT AND BATTERY

Assault and battery on school employee(s) or on the part of one student to another student will be dealt with firmly. Students engaging in this type of behavior will be subject to the discipline code of the school district, which will include an out-of-school suspension and a referral to the appropriate ASC administrator for a Disciplinary Hearing or Administrative Council Hearing where a recommendation for expulsion* could be made depending upon the severity.

BULLYING BEHAVIOR

Our district has an anti-bullying procedure to show to all children, parents/guardians, and staff that bullying, either physical or verbal, is not tolerated in school.

A child is bullied when one or more children expose him or her repeatedly and over time to physical or verbal abuse or if there is a display of overt bigotry or intolerance of one child to another. The attacks or assaults need not necessarily be direct but may take a

less visible and indirect form such as social isolation and exclusion from the group. Bullying knows no boundaries of age, gender, race, disability, or ethnic background.

Any student engaging in this type of behavior may receive an out-of-school suspension with possible referral to the appropriate ASC administrator for a possible Disciplinary Hearing or Administrative Council Hearing where a recommendation for expulsion* could be made and circumstances of the act.

CHRONIC BREACHES OF THE DISCIPLINE POLICY

Repeatedly violating rules of the school that are necessary in carrying out the school's purpose or an educational function is considered a serious breach of discipline. Any student engaging in this type of behavior will receive an out-of-school suspension with possible referral to the appropriate ASC administrator for a Disciplinary Hearing or Administrative Council Hearing where a recommendation for expulsion* could be made.

Law enforcement officers may be involved and/or charges may be filed after a thorough investigation on any of the above.

DRUGS AND DRUG PARAPHERNALIA

The Davenport Community School District will not tolerate the possession, distribution, sale, or use of tobacco, drugs or drug paraphernalia on school grounds. This would include alcohol and any look-alikes.

In all cases of possession or use, the student will be removed from school. The student will be required to go to the Center for Alcohol & Drug Services, Inc. (C.A.D.S.) or another comparable agency and complete a treatment program.

In the event of a second offense of possession or use, the student will receive an out-of-school suspension and be referred to the appropriate Administrative Service Center (ASC) administrator for a Disciplinary Hearing or Administrative Council Hearing where a recommendation for expulsion/exclusion* could be made.

Any student involved in the distribution or sale of drugs (illegal, prescription, or look-alikes) will receive an out-of-school suspension and be referred to the appropriate ASC administrator for a Disciplinary Hearing or Administrative Council Hearing where a recommendation for expulsion* could be made.

FIGHTING

Fighting is considered a severe breach of school discipline. All students willingly participating in a physical confrontation (fighting) may receive an out-of-school suspension. In addition, there could possibly be a referral to the appropriate ASC administrator for a Disciplinary Hearing or Administrative Council Hearing where a recommendation for expulsion* could be made. "Play fighting" and general horseplay can result in suspension.

GANG ACTIVITIES

Gang-related activities growing out of the display of "colors," symbols, signals, signs, etc., will not be tolerated on school grounds. Students in violation will receive an out-of-school suspension and may be referred to the appropriate ASC administrator for a Disciplinary Hearing or Administrative Council Hearing where a recommendation for expulsion* could be made.

WEAPONS

The Davenport Board of Education intends to provide a safe environment in which students and staff can learn and work. The possession of any item designed to harm people, such as guns, knives, brass knuckles, martial arts weapons, chains, laser pointer, etc., is prohibited. Look-a-like items such as play toy guns, pellet guns, homemade knives and weapons, projectile objects, slingshots, etc. are also prohibited. Any student in possession of any of these items on school grounds will receive an out-of-school suspension and be referred to the appropriate ASC administrator for a Disciplinary Hearing or Administrative Council Hearing where a recommendation for expulsion* could be made. A report will also be filed with the appropriate law enforcement agency.

** Only the Board of Education has the authority to expel a student.....The term "expulsion" is in reference to regular education students only. When a special needs student is referred to the Board because of a major breach of discipline, the term "exclusion" is used.....our district is required to provide some type of alternative educational services for students falling into the special needs category*

The information shared in this document supercedes any information previously published and/or distributed by the Davenport Community School District.

PUBLIC NOTICE

Complaints Against School Personnel

Whenever a parent/guardian is displeased at the action of any employee, s/he may give information to the employee's immediate supervisor. When you have a concern or complaint with a school district employee, it is always best to first discuss your concern with the employee involved. If this is either impossible or unsatisfactory, you may contact the employee's supervisor. You may call Human Resource Services at 336-3813 to find out who the supervisor is, if you do not know. If the supervisor determines that your complaint requires further review, you will be asked to complete a *Complaint Against School Personnel Form* designed to obtain the necessary information for reviewing complaints

Directory Information

Davenport Community School District may disclose designated Directory Information without prior written consent unless you have advised the District to not release this information.

The primary purpose of *Directory Information* is to allow Davenport Community School District to include information from your child's education records in certain school publications. Examples include:

- A playbill, showing your child's role in a drama production,
- The annual yearbook
- Honor roll or other recognition lists

- Graduation programs
- Sports activity sheets, such as for wrestling showing weigh and height of team members

Directory Information, which is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish year books.

Davenport Community School District has designated the following information as *Directory Information*:

- Student name
- Student address and telephone number
- Date of birth
- Years of attendance
- Grade level and school(s) attended
- Participation in officially recognized activities and sports
- Weight and height of athletic teams
- Awards received

If you do not want Davenport Community School district to disclose *Directory Information* from your child's education records without your consent you must notify your Principal in writing by September 1st of each school year.

Note: Recruitment/College Opt-Out forms are not applicable under Directory Information but are handled through the Record Services Office.

Environmental Protection Agency (EPA)

All of our District buildings meet or exceed standards for asbestos management and are safe. The District is actively pursuing the removal of asbestos containing materials through the use of funding from the Physical Plant and Equipment Levy. A re-inspection by a certified asbestos inspector is required every three years. A copy of the asbestos management plan is available for review in each building office and at the Operations Center Office during regular business hours. All inquires regarding the plan should be directed to: Donna Cooper, Support Services-Operations at 563-386-3351.

Family Educational Rights and Privacy Act

The Family Educational Rights and Privacy Act (FERPA) specifies rights related to educational records. The Act gives the parent/guardian the right to: inspect and review his/her child's educational records, make copies of these records at a reasonable cost unless the fee would effectively deny access to the records, receive a list of the individuals having access to those records, ask for an explanation of any item in the records, ask for an amendment to any report on the grounds that it is inaccurate, misleading or violates the child's rights and a hearing on the issue if the school refuses to make an amendment.

Non-Discrimination Statement

The Davenport Community School District (DCSD) provides equal educational and employment opportunities and will not illegally discriminate on the basis of race, creed, color, sexual orientation, gender identity, national origin, sex, disability, religion, age, ancestry, or actual or potential parental, familial, or marital status. DCSD will take affirmative action in recruitment, appointment, assignment, and advancement of women and men, members of diverse racial/ethnic groups, and persons with disabilities for job categories in which any of these groups of people are underrepresented.

Inquiries related to this policy may be directed to Dawn Anderson-Rascher, DCSD Equity Coordinator, 1606 Brady Street, Davenport, IA 52803 or by phone at 563-336-3805. Inquiries may also be directed to the Iowa Civil Rights Commission, the Region VII Office of the United States Equal Employment Opportunities Commission, or the Region VII Office of Civil Rights, United States Department of Education.

Photo Release and Media Contact

As a public entity, the Davenport Community School District promotes an open-door philosophy that includes welcoming the news media to visit schools. News reporters and photographers frequently are invited to cover student and staff achievement as well as innovative programs in our schools. This is done so the community will better understand and support our important mission of education. The school administrator or a designee supervises all media visits to the school, ensuring they are conducted in a way that does not disrupt nor detract from classroom learning and student welfare. The best interests of students always are a top priority during such visits. Administrators will assist media representatives in choosing students to interview or photograph/videotape, being sensitive to obtain at least verbal parent/guardian permission if there is any question in mind that the parent/guardian may or may not approve of their student participating. To assist in this process, parents/guardians who do not want their students to be interviewed or photographed/videotaped at anytime or for any reason at school are encouraged to contact the school office at (list phone number here) so this fact can be recorded.

Section 504 of the Rehabilitation Act of 1973

Section 504 of the Rehabilitation Act of 1973 prohibits discrimination against person with a disability in any program receiving federal financial assistance. In order to fulfill obligations under Section 504, the Davenport Community School District has the responsibility to avoid discrimination in policies and practices regarding its personnel and students. No discrimination against any person with a disability will knowingly be permitted in any of the programs, practices or activities sponsored by the school. The Davenport Community School District has responsibilities under Section 504, which included the obligation to identify, evaluate, and if the student is determined to be eligible under Section 504, to afford access to appropriate educational services. If the parent/guardian disagrees with the determination made by the professional staff of the school district, s/he has the right to a hearing.

Sexual Harassment

Federal guidelines describe sexual harassment as unwelcome sexual advances, requests for sexual favors, or verbal or physical conduct of a sexual nature where: a) submission to such conduct is made either explicitly or implicitly a term or condition of a person's educational development; or b) submission to or rejection of such conduct by an individual is used as the basis for an educational decision affecting such individual; or c) such conduct has the purpose or effect of unreasonably interfering with an individual's performance or creating an intimidating, hostile, or offensive educational environment. Any student engaging in this type of behavior will receive an out-of-school suspension with possible referral to the appropriate ASC administrator for a Disciplinary Hearing or Administrative Council where a recommendation for expulsion* could be made.

Student Abuse

The Iowa Department of Education has established rules providing for the reporting of suspected physical or sexual abuse of students by school employees. District employees are mandatory reporters. They do not investigate abuse allegations. If there is a suspicion of abuse, District employees are required to report the incident. If you wish to report the alleged abuse of a Davenport student by a school employee, please contact the school principal or the alternative investigator.

Unsafe School Option

Under the federal No Child Left Behind Act of 2001, section 9532, each state receiving federal funds is required to establish and implement a statewide policy requiring that a student attending a persistently dangerous public elementary or secondary school or who becomes a victim of a violent criminal offense while in or on the school grounds of a public elementary or secondary public school that the student attends, will be allowed to attend a safe school within the district.

Inquiries regarding this policy can be made to: Ethel Reynolds, Executive Director, Davenport Community School District, 1606 Brady Street, Davenport, IA 52803. Telephone: (563) 336-5090.

BULLYING PREVENTION RESOURCES

The District is committed to providing all students with a safe and civil school environment in which all members of the school community are treated with dignity and respect. To that end, the District has in place policies, procedures, and practices designed to reduce and eliminate bullying as well as processes and procedures to deal with such incidents when they occur. Following are the rules for students to follow:

1. We will not bully others.
2. We will try to help students who are bullied.
3. We will try to include students who are left out.
4. If we know that somebody is being bullied, we will tell an adult at school and an adult at home.

The following are web-based and local resources for parents/guardians and their students to learn more about preventing bullying and how to handle bullying should it be an issue for your child.

Web Resources for Teens and their Parents

<http://www.tolerance.org/pi/> Tolerance.org promotes and supports anti-bias activism in every venue of life.

<http://xblock.isafe.org/> Get the 411 on what i-SAFE has to offer. Here you'll find links to the latest and greatest i-MENTOR news and programs.

<http://www.stopbullyingnow.com/> The links on this site will lead you through an exploration of interventions that work to reduce bullying in schools.

Books for Parents

Safe and Healthy Schools: Practical Prevention Strategies by Jeffrey R. Sprague and Hill M. Walker

Schools Where Everyone Belongs by Stan Davis

Bullying at School: What We Know and What We Can Do (Understanding Children's Worlds) by Dan Olweus

Mom, They're Teasing Me: Helping Your Child Solve Social Problems by Michael Thompson

INTERNET ACCEPTABLE USE AGREEMENT

Davenport Community School District Computer Systems – Terms and Conditions

Technology is a vital part of the school district curriculum and appropriate and equitable use of computer systems and the Internet shall allow employees and students to access resources unavailable through traditional means. Internet access is coordinated through the Davenport Community Schools wide area network and the Mississippi Bend AEA 9 access to the Internet. To ensure the smooth operation of the network, end users must adhere to established guidelines regarding proper conduct and efficient, acceptable, ethical and legal usage. Employees and students shall be instructed on the appropriate use of the Internet prior to being allowed access through school facilities. Employees and students shall sign a form annually acknowledging they have read and understand the Internet Acceptable Use Agreement.

Acceptable Use: The use of district computer systems and the Internet – including the use of email, chat, or instant messaging – must be in support of education and research and consistent with the DCSD Strategic Plan, educational objectives, and the terms and conditions of this agreement. Use of other organizations' networks or computing resources must comply with the rules appropriate for those networks. Transmissions that violate any district, state, or U.S. regulations are prohibited. These transmissions include but are not limited to copyrighted material, threatening or obscene material or material protected by trade secret. Use for commercial activities or political lobbying is prohibited.

Privilege: The use of district computer systems and the Internet is a privilege, not a right, and inappropriate use may result in cancellation of that privilege and possible additional actions.

Netiquette: (Network Etiquette) – You are expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to, the following:

Language - Do not be abusive in your messages to others. Use appropriate language. Do not swear, use vulgarities or any inappropriate language.

Privacy - Note: Electronic mail (e-mail) is not guaranteed to be private. Messages relating to or in support of illegal activities may be reported to the authorities. Illegal activities are forbidden. This includes, but is not limited to, threats, harassment, stalking and fraud.

Disruption - Use of the network in such a way that you would disrupt or limit the use of the network by other users is prohibited. This includes distribution of jokes; lists, chain mail and other unauthorized uses of the system. Remain on the system long enough to get needed information, then exit the system.

Private Property: Assume that all communications and information accessible via the network are private property. Credit all sources and respect all copyright laws.

No Warranties. The Davenport Community School District makes no warranties of any kind, whether expressed or implied, for the information or services provided through the network. The District will not be responsible for any damages. This could include loss of data or service interruptions. While the District maintains an Internet Filter to restrict access to inappropriate sites – including those with visual depictions that include obscenity, pornography, or are harmful to minors – no filter system is perfect. Ultimately, it is the users’ responsibility to comply with the terms and conditions of this agreement.

Security. Security on any computer system is a high priority, especially when the system involves many users. Do not use another individual’s account without written permission from that individual. Attempts to access the network as anyone other than your assigned User id may result in cancellation of user privileges. Any user identified as a security risk may be denied access to the district’s computer resources.

Vandalism. Vandalism will result in cancellation of privileges. Vandalism is defined as any malicious attempt to harm or destroy hardware, software, or data of another user, or any of the above listed agencies or other networks. This includes, but is not limited to, the uploading or creation of computer viruses or breaching security measures.

Safety. Do not reveal your personal (home) address or phone number or those of other students or colleagues.

References. Children’s Internet Protection Act, 47 U.S.C. §254(h). Iowa Code § 279.8(1995). Board Policy 605.06 Internet: Appropriate Use (Revised 5/28/02; Board Policies 101.01 Board-Community Relations; 101.02 Information Dissemination; 103.02 Use of District Communications Systems; 504.6 Parent and Student Rights and Responsibilities; 501.13 Attendance Records; 604.11 Professional and Curriculum Library; 605.13 Technology and Instructional Materials.

Ninth Grade Academy

9th Grade Academy is more than just having classes with only freshmen. The teachers in the academy are committed to getting more of you, Class of 2013, to graduate realizing that a high school diploma is only a starting point to postsecondary plans for the future. The 9th Grade Academy is to help with your transition from middle school into high school by building relationships with teachers and fellow students. Teachers promote high expectations demonstrated by an increase student attendance, decrease in discipline and behavior referrals, students completing their homework, and passing tests in their classes to earn credits to meet graduation requirements. The Ninth Grade Classroom Procedures are found on the inside of the front cover.

North High School Guidance and Counseling Department

North High School has three counselors available to assist students through their high school years. Students are assigned alphabetically by their last name to a counselor.

<u>Counselor</u>	<u>Students with last name beginning with</u>
Mrs. Jean Borgstadt	A – G
Ms. Amy Wine	H – O
Ms. Kay Anthony	P – Z

Students may complete a “Request to See Counselor” form in the guidance office if they would like to meet with their counselor. The counselor will then contact the student at their earliest opportunity. If it is a situation that needs immediate assistance, the student will be referred to the “Response Counselor of the Day”.

What do Counselors do?

Students meet with their counselors periodically regarding class scheduling, course selection for the next year, credits for graduation and as needed. However, the counselors and the guidance office handle many other functions such as: testing—ITED, PSAT, ACT, SAT, ACT-Plan & AP; academic, career, vocational and college planning; hosting college rep visits; scholarship and financial aid assistance; Junior Rotarians; 8th Grade Parent Night; Girls’ and Boys’ State/HOBY; foreign exchange student coordination; depression screening; new enrollments, student withdrawals and transfers; student records; anti-bullying and harassment counseling; NCAA Clearinghouse information; personal and social counseling.

Student Schedules

Student schedules are based upon course selections made by students and parents during the course selection conferences. According to school board policy, freshmen, sophomores, and juniors are required to be in attendance on a full-time basis. Freshmen, sophomores and juniors are assigned to four block classes each term.

Every effort is made to make sure student schedules are accurate; however, counselors may need to make changes in schedules if there is an error or if the student has failed a pre-requisite. Failure to complete any class will result in an “F” on the transcript. Due to the fact that high school staffing decisions and assignments are based on student selections, dropping classes is not an option.

Schedule Change Week

The week following each mid-term is designated as “Schedule Change Week”. Students may request a schedule change during this week for the next term. Request forms will be available in the guidance office and must be turned in by the Friday of the “Schedule Change Week”. Some requests may require a parent signature. Changes will be approved based on availability and class sizes. Only errors in schedules will be changed at the beginning of each term.

Scholarships and Financial Aid

There are many resources to assist seniors with funding their future education. The guidance department regularly posts scholarships, as well as other senior information in the “Senior Display Window” across from the IMC. In the fall, a financial aid meeting is scheduled for interested seniors during the school day. Brochures and website information are also available in the guidance office.

College Planning

In the spring, a representative from the College Planning Center of West Des Moines provides a detailed presentation on the FAFSA and the entire financial aid process.

Graduation Requirements

Satisfactory school citizenship and twenty six units in grades nine through twelve, including passing work in physical education in grades nine through twelve, are required for graduation from the Davenport Community Schools.

Basic requirements within the twenty-six units to be completed in grades nine through twelve are the following:

Language Arts	4.0 units (8 terms)	
Mathematics	3.0 units (6 terms)	
Science	3.0 units (6 terms)	*The following minimum number of credits is needed to transition to the next grade each year:
Social Studies	3.0 units (6 terms)	To be a sophomore, you must earn 6 credits.
Physical Education	1.5 units (3 terms)	To be a junior, you must earn 13 credits.
Life Time Fitness	0.5 unit (1 term)	All students must sit for the 11th grade ITED exam to be considered on senior status.
Technology	0.5 unit (1 term)	
Electives	10.5 units (21 courses)	
Total	26 units*	

Student Report Cards

Mid-terms will be given out four times a year, as will be report cards. Mid-term reports will be handed to parents at Parent Conferences. Term reports will be handed out to students during a PAWS period at the end of each term. **Dates for mid-term reports are the following: September 22, November 17, February 9, April 27.**

Early Graduation Requests

Seniors who complete their credits may apply to graduate early. Seniors may file an “Early Graduation Request” form in the guidance office. Seniors may request an early October, January, or March graduation; however, diplomas are not issued until the graduation ceremony.

Credit Recovery Opportunities for Students

APEX Credit Recovery ~ Apex Learning provides courses online which the DCSD uses for credit recovery purposes. Students must have failed the course before they can be registered for APEX to “recover” the credit. APEX is an internet based curriculum students may access 24 hours a day. Assessments are administered under the supervision of school personnel. See the DCSD Course Guide for further information (<http://www.davenportschools.org/curriculum.asp>)

Kirkwood Correspondence Courses ~ Correspondence courses may be taken by seniors needing credit to graduate. The student independently completes homework and takes exams that are proctored by certified staff at school. After an official transcript has been received from Kirkwood, a .5 unit of credit is earned for each successfully completed course. A maximum of two classes may be taken each semester. (**Please note:** Seniors will not be allowed to participate in the graduation ceremony if all courses and credits have not been successfully completed). The cost of the correspondence courses and books are the responsibility of the student/parent.

Summer School Courses ~ Summer school courses are offered to students looking to recover credit over the summer. The APEX program is used and the same guidelines apply. Seniors must complete credit recovery courses prior to the first day of the next school year in order to qualify for a diploma dated the previous year.

GED (Grade Equivalency Diploma) ~ Seniors pursuing a GED will need to withdraw from North High School. Students should contact the Career Center with Scott Community College to set up courses required to meet the GED diploma at 326-5319. Students will not receive a DCSD diploma.

Iowa On-Line Courses - www.iowalearningonline.org

College Visitation

Students are expected to use summer vacation time, holiday and semester breaks and weekends to contact and visit colleges. When a student feels it is necessary to miss a school day for such a visit and would like the absence not to count against perfect attendance, the following guidelines are to be followed:

- Seniors and juniors who are eligible for admission may be considered.
- A maximum of two days per school year may be allowed.
- College visitation requests made less than one week prior to the actual visit will not be granted.
- The attendance office will not clear the absence until written verification of the college visit is given.
- As with all absences, parent verification is needed.

Transcripts

Transcripts are maintained in the front office. Students may request transcripts through the front office. The first six transcripts are free. After that, the cost is \$1.00 per transcript.

Honors and Academic Recognition

North High will hold an Honors Award Program in the spring. Parents and guardians of qualifying students will be invited to an evening program.

Awards are based on academic accomplishment as follows: for freshmen, the semester included is the fall semester. For sophomore, junior, and senior students, semesters included are spring and fall.

To qualify for honors, students must receive the following grade point average for the honor period:

- 4.0--Academic Excellence Award
- 3.75-3.999--First Honors Award
- 3.50-3.749—Second Honors Award
- 3.25 – 3.499—Academic Recognition

Qualifying students will receive an academic letter on their first award for 3.50 and higher. All students will receive an award certificate for each honor.

Hall of Academic Fame: Students who have maintained a 4.0 grade point average will be placed in the North High Academic Hall of Fame. The Hall of Fame recognizes all students who earned a 4.0 average throughout all their high school years. The Hall of Fame is located in the main hallway.

Davenport Community Schools Grading Scale:

90-100%	A
80-89%	B
70-79%	C
60-69%	D
Below 60%	F

2010—2011 College Testing Program

North High is a testing center for the American College Test (ACT). Registration and application forms are available through the guidance office. Students should check the following schedule for test dates and registration deadlines

PSAT/NMSQT Test Dates: October 13, 2010 (Wednesday) & October 16, 2010 (Saturday)

2010—2011 SAT Test Dates:

2010-11 Test Dates	Test	
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October 9, 2010	SAT & Subject Tests	
November 6, 2010	SAT & Subject Tests	
December 4, 2010	SAT & Subject Tests	
January 22, 2011	SAT & Subject Tests	
March 12, 2011	SAT only	
May 7, 2011	SAT & Subject Tests	
June 4, 2011	SAT & Subject Tests	

2010-2011 ACT Test Dates

Test Date	Registration Deadline	(Late Fee Required)
September 11, 2010	August 6, 2010	August 7-20, 2010
October 23, 2010	September 17, 2010	Sept. 18-Oct 1, 2010
December 11, 2010	November 5, 2010	November 6-19, 2010
February 12, 2011	January 7, 2011	January 8-21, 2011
April 9, 2011	March 4, 2011	March 5-18, 2011
June 11, 2011	May 6, 2011	May 7-20, 2011

Final Exams

All students are required to take term final exams for all classes.

Student Identification Badge Policy

As part of our continuing commitment to student safety, all staff and students in grades 9-12 are required to wear IDs. Each student will be issued a picture ID card and breakaway lanyard to be worn at all times throughout the school day. Students must have their ID card on their lanyard, around their necks and visible to enter the building, classrooms, and pass through the halls. No pictures, writings, stickers, markings, drawings, etc. are to be placed anywhere on the card. Replacement cards may be requested through the media center for a \$3.00 fee. Replacement lanyards will be available for a \$2.00 fee. There will be a temporary ID required through the Attendance Office if a student is in violation of this policy and other consequences to follow. The ID card will provide students with:

- Computer access
- The ability to check out library materials
- The ability to purchase food through the school lunch program
- The ability to purchase extra-curricular tickets (i.e. athletic & dance passes)

Lockers

All students are assigned a locker for use during the year at North High. Students are expected to use their own locker, keep it clean, neat and locked at all times. **The sharing of one's locker with other students is not permitted.** Students who write on lockers or deface them shall be subject to disciplinary actions. Any student assigned to a locker is responsible for its contents. Any problems with the lock or locker should be reported to the main office.

Locker Inspections and/or Searches

(From School Board Policy 504.3 10/13/86)

- **Maintenance Searches:** Although school lockers are temporarily assigned to individual students, they remain the property of the school district at all times. The school district has a reasonable and valid interest in insuring that the lockers are properly maintained. For this reason, periodic inspections of lockers are permissible to check for cleanliness and vandalism. Any contraband discovered during such searches shall be confiscated by the administration. The administration may try to correct the problem through counseling, parental involvement, medical referrals or other such referrals, depending on the severity of the situation.
- **Non-maintenance Searches:** The student's locker and its contents may be searched when a school authority has reasonable suspicion that the locker contains illegal or contraband items. Such searches should be conducted in the presence of a student or adult witness when feasible.

Prior notification of locker searches is not required.

Search and Seizure

(Board Policy 504.3 – REV. 12/9/96)

The Board holds school district property in public trust. School district authorities may, without a search warrant, search students, student lockers, personal effects, desks, work areas or student vehicles based on a reasonable and articulable suspicion that a school district policy, rule, regulation or law has been violated. The search shall be in a manner reasonable in scope to maintain order and discipline in the schools, promote the educational environment, and protect the safety and welfare of students, employees and visitors to the school district facilities. Search dogs may be used in the process of searching school property and work areas.

School authorities may seize any illegal, unauthorized or contraband material discovered in the search. Items of contraband may include, but are not limited to, non-prescription controlled substances, marijuana, cocaine, amphetamines, barbiturates, apparatus used for controlled substance, alcoholic beverages, tobacco, weapons, explosives, poisons, and stolen property. Such items are not to be possessed by a student while they are on the school district property or on property within school operated school or chartered buses; while attending or engaged in school activities; and while away from school ground. Possession of such items will be grounds for disciplinary action including suspension or expulsion and may be reported to local law enforcement officials. The Board believes that illegal, unauthorized or contraband materials may cause substantial disruption to the school environment or presents a threat to the health and safety of students, employees, or visitors on the school district premises or property within the jurisdiction of the school district.

Automobile Searches

(From School Board Policy 504.3 10/13/86)

Students are permitted to park on school premises as a matter of privilege, not of right. The school retains authority to conduct routine patrols of the student parking lots. The interior of a student's automobile on the school premises may be searched if the school authority has reasonable suspicion to believe that illegal, unauthorized or contraband items are contained inside.

Flowers and Gifts

Flowers, balloons and gifts are welcome at North High School; however, as they are a distractions during the school day, students will be notified of their gift and will have the opportunity to pick it up after school in the Attendance Office.

Security Cameras

The School Board and the Administration at North High promote a safe environment for all students and staff. To help insure this, the use of video security cameras at the school building is permitted in order to maintain a safe environment. North High will use security cameras both inside and outside the school building during the school year. North High will conform to Board Policy 305.22 adopted 3/11/96. This policy also allows the contents of computer-stored images to be treated as evidence in any disciplinary proceeding.

Students are prohibited from tampering with the video cameras on school buses or in school district buildings. Students found in violation of this shall be disciplined in accordance with the district policy and shall reimburse the school district for any repairs or replacement necessary as the result of tampering.

Driving

Driving on school property is a privilege. Students are expected to act responsibly and to drive in such a manner to assure the safety of others. Speeding, reckless driving, and driving in areas other than designated roadways will not be tolerated. The administration may deny the privilege of driving on school property to violators. Automobiles on school premises are subject to search by police dogs.

Parking

Parking in the North High Parking lots is by permit only. There is a limited amount of parking in the North High lots. There are not enough spaces for all students who wish to drive to school. For this reason, the following parking regulations are in effect:

- All parking spaces are color coded accordingly. Blue is the color for staff parking and gold is the color for student parking.
- Applications may be picked up at registration or at the Activities Office. They are to be returned to the Activities Office.
- Friday of the first full week of school will be the deadline for requesting a parking space.
- A \$25.00 fee will be charged for parking stickers. Loss of stickers will result in the need of purchasing another sticker.

- All parking permits will be recorded in the office and the person issued the sticker will be responsible for its use.
- Parking will be permitted only in designated spaces. Any vehicle parked in an un-coded area will be in violation.
- Vehicles that are parked without a visible parking sticker (front rear view mirror) are in violation.
- Vehicles are to be parked between the lines and not on the lines.
- Parking stickers are the property of North High School.
- Violations of parking rules or driving in an irresponsible manner will result in the loss of the driving privilege on North property.
- Students who do not exhibit good citizenship at North may lose the parking privilege and the sticker will be revoked.
- **Vehicles that are parked in violation may be towed at the owners' expense, and/or booted and assessed a \$25.00 fine. It is the student's responsibility to know and follow the rules for parking at North High. Students in violation will lose the privilege of parking on North property.**
- Students are to leave their vehicles after parking and enter the building. Loitering in the parking lot is a violation.
- Students may not leave the building to go to their car between classes or during the school day without a valid school pass. Students that leave the property in a car during the day without proper authorization by the school will be treated as truant and the vehicle owner may lose the privilege of parking on school property.

Buses

Rules and regulations for students riding school buses in the Davenport Community School District—Davenport, Iowa.

Good student behavior contributes to the safe and the efficient operation of school buses. Proper behavior helps to avoid accidents, which may result from the distraction of the driver. It also reduces the number of accidents in which students injure themselves or each other. The following list outlines the standards and procedures relative to student behavior while riding school buses. Violations of these standards will be reported to the school Principal, parents, and the transportation supervisor:

- Students will arrive at their assigned bus stop five minutes prior to the arrival of the bus and wait quietly off of the roadway.
- Students must board the bus in a single file line and present their bus permit card upon the driver's request, go directly to a seat, remain seated and face forward at all times, and may talk quietly with the students near them.
- Students are not permitted to put their heads or arms out of the windows at any time.
- The following are not permitted on the bus at any time: shouting, swearing, eating, drinking, smoking or fighting.
- Students will get off the bus at their assigned bus stop only and will cross the road when the driver signals.
- The driver has the authority to assign seats to any or all students.
- Students must respond promptly to the driver's instructions.
- Failure to follow these rules could result in suspension from the school bus.

The bus driver is responsible for the operation of the school bus, supervises immediate conduct of the students, and provides safe transportation for all passengers. Students must respond to the driver's instructions and observe all rules.

The school Principal is responsible for the discipline of his/her students on the bus. Unacceptable behavior is reported to the Principal for his/her action. The Principal and/or transportation supervisor will contact the students' parents. Notices regarding student behavior will be sent to the students' parents by the Principal. Parent notices will correspond with the Unacceptable Behavior Report submitted by the bus driver.

Personal Appearance of Students

(Board Policy 504.2) 4/29/96

The Board recognizes the rights of the students to express themselves through their dress. The Board also recognizes extremes in student dress may have an adverse effect on school climate.

Therefore, students should avoid extremes in fashion. Their dress should comply with reasonable rules related to safety, personal health, and cleanliness.

The Davenport Community School District believes the following items should be prohibited in the school building:

- Any item of clothing that disrupts the learning process.
- Clothing that promotes illegal products or acts (including those illegal to minors).
- Clothing that contains explicit violent or sexual content.
- Clothing that is deemed obscene or profane.

The following items are not to be worn at North High School: halter tops, tube tops, midriff tops, crop tops, one-shoulder tops, muscle shirts, sleeveless undershirts, oversized jeans or other apparel disruptive to the school environment are not appropriate school attire. Student must be covered from the top of their shoulders to their mid thighs. Undergarments of any type are not to be visible at

any time. Shoes must be worn at all times. No slippers are allowed. No spiked jewelry, chains hanging from clothing or accessories or other items that pose a potential safety hazard may be worn. Hats, visors, bandannas, scarves, do-rags, and sun glasses are not to be worn or carried in the building.

At Davenport North High School, hats are subject to confiscation by staff members. Hats will be taken to the Attendance Office, and the student may pick up the hat at the end of the day. This is the procedure for a first offense. Consequences for repeated offense will be determined by administration in cooperation with staff members.

Teachers, counselors, and administrators will advise students of acceptable standards. In some cases students will be asked to go home and change to more suitable attire. Repeat problems may result in further consequences.

Before School

Students are not to be in the building before the cafeteria opens at 7:00 a.m.--unless they are under the supervision of a teacher and/or coach. Students arriving early for Early Bird, rehearsals, practices, or other activities to begin must do so quietly in a supervised area under staff supervision.

After School

Students are not to be in the building after 2:45 p.m. each day—or after 1:45 p.m. on Wednesdays--unless they are under the supervision of a teacher and/or coach. Students waiting for rehearsals, practices, or other activities to begin must do so quietly in a supervised area under staff supervision or they will be asked to leave the building. Students waiting for a ride or the city bus following school dismissal should be waiting quietly in the front commons area.

No Loitering Policy-Hallways and Other

No student is to loiter or block hallways during the changing periods between classes. He/she is to go directly to his/her next block class. It is the expectation that every student will be to class prior to the bell.

Hall Etiquette

North High School is visited daily by parents, volunteers, outside agencies and other guests. Our building is also used as a polling center. It is important for student to remember to act appropriately in the halls before school, after school, and during passing time. This means:

- No running
- No yelling, screaming, loud voices
- No physical altercations, playing, slapping, shadow boxing, general horseplay, etc.
- No profanity
- No loitering

Please remember that others may be watching you, so show your Wildcat Pride and keep the hallways a welcome place for everyone!

Hallway Passes

North High School operates as a closed campus during the school day. Students are assigned to a class each block of the day; therefore, students are not to be in the hallways during classes unless they have a proper pass (signed and timed passport from student planner) from a teacher. This includes the front commons area and all areas in the building.

No student hall passes (signed planners) will be issued for the first ten minutes after a block has begun and for ten minutes before a block ends.

Attendance Statement

North High is committed to the philosophy that every student should attend every class every day. Regular attendance and promptness are expected in all classes and are essential for success in school. Learning to participate in group discussions, developing an appreciation for the views and abilities of others, and forming the habit of regular attendance are legitimate objectives and expectations for any course. Learning that is lost due to absence can never be adequately replaced. Davenport North has a closed campus, once a student arrives they are to remain in the school building unless permission is granted by an administrator or the nurse. Students who become ill are to check out through the nurse's office. Failure to comply will result in suspension.

Attendance Policy

North High School makes every effort to inform parents/guardians that their student was absent from a class.

1) Parents will receive an automated telephone call each evening notifying them of their student's absence from a class. It is important that the school have correct phone numbers for this notification.

2) Parents have internet access to "Parent Assist", a software program, to access their student's absences. This also allows parents to view student grades, assignments, demographic information, and fees. Parents may sign up for "Parent Assist" in the North High front office.

3) Parents will be notified by the classroom teacher if the student has 1 unexcused absence from class or habitually late to class.

4) Parents will be notified by their student's counselor if the classroom teacher requests additional interventions because of unexcused absences.

5) Parents will be notified by the NHS Administration requesting a conference with the parent and student to resolve chronic absenteeism. The DCSD truant officer may also be contacted.

Protocol for Attendance Probation

- Teacher contacts parent/guardian on either the first unexcused absence or the third total absence.
- After second unexcused or fourth total absence, the probation form is sent to the counselor and the counselor meets with the student. After meeting with the student the counselor will get the probation form back to the attendance office.
- Teacher submits attendance probation form to the attendance office after the third unexcused absence or after the tenth total absence the parent/guardian will be contacted.

Attendance Terms

Excused Absence: Parents are to contact the NHS attendance office (388-9885) to report that their student will be absent from school. This phone call should be made on or before the day of the absence. Written notes are not accepted. Examples of what is considered an excused absence:

- Student illness or serious illness in the immediate family
- Death in the family
- Required court appearances
- Approved college visits
- Approved family trip out of town
- Request for Special Absence

Unexcused Absence or Class Cut: Parents have NOT contacted the NHS attendance office regarding the student's absence from class(es). The unexcused absence is documented by the teacher and the attendance office. Parents will be notified by the automated phone system.

Tardiness (late to class): Students who try to enter the classrooms after the bell and do not have a pass are considered tardy. Students will be required to get a late pass from the attendance office and proceed directly to their class. Students later than 10 minutes may be directed to the in-school suspension room for the remainder of the block. Chronic tardiness will be considered class cutting and NHS will take disciplinary measures to curtail students from being late to class.

Attendance Records

- Absences: A count will start upon the first full-length school day of the semester. Attendance is tallied by individual block classes for the term. If a student has a schedule change, his/her attendance record in the prior class will carry over to the new class.
- Transfers: For students transferring to North from another district high school, the attendance record from the previous school will be used.
- Unexcused absences: Requests received from parents to excuse students for personal business, paying bills, babysitting, helping with housework, cold weather, work, etc. will be considered unexcused absences.

Closed Campus

Students may not leave the building during the day then return for other classes except by special permission (i.e. medical and dental appointments). Returning students must check in at the front door and then report to the attendance office.

Any student who leaves or re-enters the building without prior parental permission will be excluded for the remaining classes that day and will be considered truant. Exclusions may be ISS or being sent home or both if the infraction is late in the school day.

Senior Open Blocks

North High School does not have an open campus. Students are expected to attend school four blocks per day. Students whose class load is below two classes in a term are subject to being removed from all courses until the start of the next term. Seniors who have open blocks will be issued a color-coded card at the onset of each term they are on a reduced schedule. Students must have the card available daily upon entering the building early or leaving early. Seniors with open third block may choose to attend lunch either A or D lunch. This choice will be reflected on their colored pass and they need to present the card if asked by a staff member. Students with permission to leave the building early must be out of the building within fifteen minutes of their last class. This is a privilege for seniors only and should be treated as such.

- Failure to leave the building will result in assignment to ISS.
- Students will not be allowed to wait for rides anywhere inside the building past the fifteen minute time.
- Getting into trouble on school grounds during late entry or early out may result in the loss of privileges.

Make-up Work

The responsibility for make up work lies with the student. Make-up work is to be completed before the absence if possible or within a reasonable time after the absence. Generally speaking, a reasonable time may be considered to be twice the length of the absence—two days absent, four days for make up.

Students are expected to do make-up work for all absences, but may not receive full credit. Students absent for three or more days may request make-up work through the Main Office. **A twenty-four-hour notice is required.**

Student Conduct Guidelines

The following is the Board of Education statement which reaffirms existing policy 504.1:

The Davenport Community School District will not tolerate the possession, use or distribution of drugs including alcohol, controlled substances and drug paraphernalia on school grounds.

1. In all cases of possession or use, the student will be removed from school and the police will be informed. The student will be required to go to the Center for Alcohol & Drug Services (C.A.D.S.) or another comparable agency and complete the treatment or the student will be recommended to the Board of Education for expulsion. The student will be recommended for immediate expulsion in the event of a second offense. Any student involved in the distribution of drugs or look-alikes will be recommended to the Board of Education for immediate expulsion.
2. The Davenport Board of Education intends to provide a safe environment in which students and staff can learn and work. The possession of any item designed to harm people such as guns, knives, brass knuckles, martial arts weapons, chains, mace, pepper spray, etc., is prohibited.
3. Students in possession of any of these weapons on school grounds will be excluded from school, reported to the police, and recommended to the Board for immediate expulsion.
4. Gang/Cult-related activities such as display of “colors”, symbols, signals, signs, etc. will not be tolerated on school grounds. Students in violation will be suspended from school and/or recommended to the Board for expulsion.
5. Assault and Battery to school employees will result in immediate exclusion of the student involved and a recommendation to the Board for expulsion from school.
6. Assault and Battery on the part of one student to another will be dealt with firmly. Staff will encourage parents to file charges with the appropriate authorities. Students engaging in this type of behavior will be subject to the discipline code of the school district. Consequences could include recommendation for suspension or possibly even expulsion, depending upon the severity of the act and circumstances.
7. All students willingly participating in a fight will be suspended and parents will be required to come to school for a hearing.
8. Due process in all cases will be followed according to Board Policy.
9. Special procedures pertaining to the suspension or exclusion of special education students will be followed according to state and federal guidelines. Please contact the Director of Special Education for additional explanation.

Dismissal from Class: If a student is dismissed from class because of improper conduct, he/she is to report immediately to the Attendance Office. Failure to do so will increase possible consequences. Dismissal from class may require a joint parent, counselor, teacher, administrator conference before being reinstated.

Special Supervised Study (ISS): This is a controlled study room that runs from 7:45 a.m. to 2:35 p.m. Students assigned to the room may be excluded from all other school activities on these days. Refusal to serve your assigned ISS day(s) may result in formal out-of-school suspension.

Out of School Suspension (OSS): This is exclusion of the student from the school grounds and all Davenport Community School’s activities and grounds during the day(s) of suspension.

Expulsion: Expulsion is the removal of the student from attendance in the Davenport Community Schools District. The Board of Directors considers this action upon the recommendation of the administration.

Students are not to:

- Be in the halls without a pass (planner signed by teacher or staff member).
- Have excessive absences except in cases of serious illness, or to incur excessive tardies.
- Wear caps, hats or sunglasses in the building. Carrying hats is not acceptable. Students should place them in their locker upon entering the building. Teachers and staff have the right to ask for hats if seen being worn or carried and students should comply.
- Students should not wear gloves in school. Students should not wear sunglasses on their eyes or on top of their heads. They should not wear clothing or jewelry with stars or crowns on them. Students should not wear rosaries as jewelry, and they should not wear beads around their necks. Any items which may be interpreted as gang related should not be worn on school property or at school events.
- Gamble with money or property.
- Be disrespectful to staff members or be openly defiant or refuse to conform to the rules and regulations.
- Vandalize, deface or destroy school property, to litter corridors or school grounds.
- Use inappropriate, abusive, or profane language.
- Misbehave in a loud and disruptive manner or use intimidation or bully-type behavior that may disturb the school atmosphere and its operation.
- Threaten or physically attack students or school personnel.

- Display overt bigotry, intolerance, or to be libel or slanderous to students or school personnel.
- Harass pupils or school personnel.

Harassment is defined as anything a normal person would consider threatening including continuous threats, teasing, put-downs, physical or verbal abuse based on race, gender, religion, socioeconomic status and sexual orientation. Examples of harassment include offensive contact, jokes, stories, pictures, or objects. Sexual harassment includes, but is not limited to unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when such conduct has the purpose or effect of unreasonable interfering with an individual's school performance or creating an intimidating, hostile, or offensive school environment. Students who believe they have suffered harassment shall report the harassment to the classroom teacher, counselor, or administration for investigation.

Fighting

Fighting will not be tolerated at North High School. If a student participates in a fight, he/she will be placed on suspension and may receive further disciplinary action. In addition, any student who participates in a fight or instigates a fight will be banned from all school dances, including prom, for a full calendar year. **If you find yourself in a situation where a fight may occur, you should approach a staff member and give a complete disclosure of the situation so that the fight may be prevented.** If a student attempts to mediate a disagreement himself/herself and that escalates into a verbal and physical altercation, that will be dealt with as a fight. A parent conference will be required before a student who has fought is allowed to return to school.

Cell Phones and Electronic Devices

At Davenport North High School, all electronic devices are subject to confiscation by staff members. The electronic device will be taken to the Attendance Office, and an adult guardian on record in ESIS/Infinite Campus must come in to claim the device. **This is the procedure for a first offense.** Consequences for repeated offense will be determined by administration in cooperation with staff members. Failure to relinquish the electronic device when directed by a staff member will result in OSS. North claims no responsibility for items that are damaged, lost or stolen. **Students who bring electronic devices or cell phones do so at their own risk.**

Telephones

Students are not to use the telephones in any of the classrooms. In case of an emergency, school authorities (administrators, nurses, or school counselors) will make the appropriate calls. Students will not be called from class to the telephone except in the case of an emergency. However, messages from parents will be delivered to students. Students may use the office phones to contact parents/guardians when necessary.

Smoking/Possession of Tobacco and/or Smoking Materials, Alcohol/Illegal Drugs and Drug Paraphernalia

Smoking is a major rule violation (State Law Code of Iowa—Chapter 279.9). Smoking will be defined as using smoking products anywhere on school property. A citation will be issued to the student from our police liaison officer. School consequences may range from ISS to OSS.

The use or possession of alcoholic beverages, illegal drugs and paraphernalia is a major violation of federal statutes, Iowa Codes, and the policies of the Davenport Community School District and North High School.

The Davenport Community School District will not tolerate the possession, use or distribution of drugs including alcohol, look alike, and drug paraphernalia on school grounds. This includes prescription or over the counter drugs. Any prescription drugs to be taken by a student must be taken in the nurse's office. The school must have written authorization from the attending physician to administer the medication, and the medication must be furnished in a prescription container to the nurse or the administrative staff only.

- First Offense—The Board policy will be followed. After the student's removal from school, a parent conference must be scheduled to determine when the student may return to school.
- Second Offense—The Board policy will be followed regarding recommendations for expulsion from school.

Illegal Activities at School

- Any student caught selling substances at North High School will be immediately suspended and turned over to the Davenport Police Department. A recommendation will be made for expulsion from school.
- Possession of any item designed to harm people such as guns, knives, brass knuckles, martial arts weapons, hand cuffs, etc. is prohibited. Any student in possession of any of these items on school grounds will be excluded from school, reported to the police, and may be referred to the Administrative Council for further action and/or referred to the Board of Education for immediate expulsion.
- Gang related activities such as display of colors, symbols, signals or signs, etc. will not be tolerated on school grounds. Students in violation will be suspended from school and/or may be referred to the Administrative Council for further action and/or referred to the Board of Education for expulsion.
- Assault and battery to school employees will result in immediate exclusion of the student involved and may be referred to the Administrative Council for further action and/or referred to the Board of Education for expulsion from school.

- Assault and battery on the part of one student to another will be dealt with firmly. Staff will encourage parents to file charges with the appropriate authorities. Students engaging in this type of behavior will be subject to the discipline code of the school district. Disciplinary action could include recommendation for suspension, may be referred to the Administrative Council for further action and/or referred to the Board of Education for expulsion, depending upon the severity of the act and the circumstances.
- Due process in all cases will be followed according to Board Policy.

GOOD CONDUCT RULE

To retain eligibility for participation in all Davenport Community School District High Schools and Intermediate Schools extracurricular activities, students must conduct themselves as good citizens both in and out of school at all times. Students who represent the school in an activity are expected to serve as good role models to other students and to the members of the community.

Definition of Terms:

- **Extracurricular** – Any activity in which students are representing their school and the Davenport Community School District and where their participation does not directly impact an academic grade or the achievement of established standards and benchmarks.
- **Co-curricular** - Any activity in which students are representing their school and the Davenport Community School District and where their participation has a direct impact on an academic grade or the achievement of established standards and benchmarks.
- **Curricular** – Any course of study offered by a school that directly impacts an academic grade and the established standards and benchmarks.
- **Competition/Performance** – A specific event that is a component of an extracurricular program whether it is a contest, a special activity (including, but not limited to prom and homecoming), a school sponsored trip that is part of an extracurricular activity.

Applicable Activity Programs:

The Good Conduct Rule applies to all extracurricular activities, including but not limited to:

- Inter-scholastic sports (sanctioned or non)
- Dance Team
- Cheerleading
- Color Guard
- ROTC Drill Team
- Royalty Courts
- Elected Offices
- National Honor Society
- Extra curricular clubs (ex., Chess Club, Key Club, etc)

Any student who, after a hearing at which the student shall be confronted with the allegation, the basis of the allegation, and given an opportunity to tell the student's side, is found to have violated the school's Good Conduct Rule will be deemed ineligible for a period of time, as described below. A student may lose eligibility under the Good Conduct Rule for any of the following behaviors:

- Possession, use or purchase of tobacco products, regardless of the student's age
- Possession, use, or purchase of alcoholic beverages, including beer and wine. ("Use" includes having the odor of alcohol on one's breath.)
- Possession, use or purchase of illegal drugs or the unauthorized possession, use or purchase of otherwise lawful drugs
- Engaging in any act that results in an arrest or citation in the criminal or juvenile court system, excluding minor traffic offenses
- If a student transfers in from another Iowa school or school district and the student has not yet completed a period of ineligibility for a violation of a Good Conduct Rule in the previous school or school district, the student shall be ineligible if the administration determines that there is general knowledge in our school district of the fact of the student's violation in the previous district.

Penalties:

Prior to any decision, the facts shall be fully investigated and the building Principal or his/her designee shall meet and confer with the student. Furthermore, the building Principal or his/her designee shall also contact the student's parents/guardian **verbally**, and then follow up in writing.

Any student who, after a hearing before the administration is found to have violated the Good Conduct Rule, during the school year or summer, is subject to a loss of eligibility as follows:

- **First Offense:** The student shall be ineligible for 25% of the (remaining) performance dates and if the offense involves substance abuse must attend CADS or a similar agency.
- **Second Offense:** The student shall be ineligible for 50% of the (remaining) performance dates.
- **Third Offense:** The student shall lose eligibility for one calendar year.

The period of ineligibility attaches immediately upon a finding of a violation if the student is currently engaged in an extracurricular activity and, if not, or if not completed during the current activity, is begun or carried over to the time the student seeks to go out for the next activity or contest. However, if the period of time between a violation and an activity is twelve calendar months or more, the student shall not serve an ineligibility period for the violation. **Students are not allowed to join any sport after the first day of practice of the season and apply their ineligibility to that sport in order to avoid the consequence during another sport. A**

student must complete a season or sport in good standing for an ineligibility period to be accepted. If a student drops out of an activity prior to the completion of the period of ineligibility, the entire penalty will be applied to the next activity the student participates in, subject to the 12-month limitation above. An ineligible student will attend all practices, but may not “suit up” or participate in contests (any level) during the designated ineligibility period.

The penalties shall accumulate in intermediate school, and then the student will begin again at the start of ninth grade and the penalties will accumulate during grades 9-12. If the student does not have another violation during a twelve month period, the accumulation will start over (with the exception of the self-report stipulation listed below).

Reduction of Penalty:

(A reduction shall only apply to an individual one time during his/her high school career.)

If a student comes forward (or in the event the student is unable to report the parent/guardian may) to a coach or activity sponsor and administrator to admit (self-report) a violation of the Good Conduct Rule within forty-eight hours (or can prove a good faith effort was made to do so) of the violation, the penalty may be reduced by the administration to one playing date and a referral to CADS or a comparable agency (when applicable). When a student is consequenced for an infraction at school, the self-reporting stipulation may be waived.

Suspension/Expulsion Under the Good Conduct Rule:

If a student receives a disciplinary out of school suspension or expulsion because of a violation of the Good Conduct Rule, the student will not be allowed to participate for the comparable period of time in any extracurricular activity, including practices, meetings, and competitions for the duration of the suspension or expulsion.

Appeals:

Any student who is found by the administration to have violated the Good Conduct Rule may appeal this determination to the **Davenport Community School District Director of Athletics** within three school (3) days of being advised of the violation. **The appeal must be in the form of a written statement addressed to the Director seeking a hearing. Rationale for the appeal is to be included in the statement.** The penalty will be in effect pending the Director’s decision.

Revised 3/12/08

Instructional Media Center (IMC)

IMC hours—7:15 a.m. to 3:15 p.m.

Students may come to the IMC:

- Before or after school
- During lunch
- When assigned by a teacher and then only for 30 minutes during any given block

The IMC is a quiet place for studying. Food/beverages are not allowed in the IMC because of the computers.

Headphones/walkmans, etc. are not allowed in the IMC. Inappropriate behavior or misuse of the facility will result in removal from the IMC for the remainder of the day. Repeat offenses may result in suspension of IMC privileges.

Checking out materials in the IMC—The student identification card must be presented when checking out IMC materials. Students with fines or overdue material may not check out additional materials from the IMC until the fines and overdue materials are taken care of. All items checked out are the responsibility of the person who checks them out. If materials are lost or damaged, it is the responsibility of the student to pay the replacement or repair cost.

Loan Periods: Books may be checked out for a three-week period; however, Reserve Books may not be checked out and must remain in the IMC.

IOWA AEA ONLINE: www.iowaaeaonline.org

(There are links to all sites from the site above)

Site	Information Type	User Name	Password
AccuWeather	Detailed weather information including forecasts and a climatologically database	1611109	aea09
AP Images	Resource for images, text, audio, and graphics – very up to date	1611109	aea09
Atomic Learning	An electronic help desk of training system for your favorite software programs	1611109	aea09
ClipArt	Clip art, photos, images, fonts, and sounds for	1611109	aea09

	educational use at no charge to user		
EBSCO	Magazine biographies, newspapers, & educational journals	1611109	aea09
SIRS	SIRS offers Pro & Con information on today's leading issues	1611109	aea09
World Book	This online encyclopedia includes the print edition plus additional articles, pictures, videos and sounds.	1611109	aea09

PLAGIARISM:

Plagiarism is the theft and “use of the ideas or writing of another as one’s own,” or the appropriation of “passages from another and use of them as one’s own” (*American Heritage Dictionary* 1001). Plagiarism also applies to students who allow others to copy their work.

Students are assigned writing assignments as a learning experience or as a method for them to demonstrate their understanding of their learning. Student written work is to be original. Plagiarism is not acceptable, and all participants are subject to consequences.

Careful documentation is required on all ideas or writing that students glean from their research. This involves the use of all printed text, including the Internet.

Consequences of Intentional Plagiarism:

- The paper(s) will receive a zero.
- This zero will affect the student’s quarter/term/semester grade at the same weight or worth as would the paper if it received a letter grade.
- Plagiarized papers cannot be made up.

Presenting another’s work as one’s own is a serious ethical violation; it is wrong. The penalty for first occurrence is loss of credit for the assignment. A second offense may result in a course grade of “F.” If you are in doubt about the proper use of another’s words or ideas in your writing, consult the teacher before submitting the paper.

STUDENT GUIDE TO AVOIDING PLAGIARISM:

What is Plagiarism?

Plagiarism is presenting someone else's words or ideas as your own. It is wrong. The following are *all* examples of plagiarism:

- Quoting or paraphrasing material without citing the source of that material is plagiarism. Sources may include websites, magazines, newspapers, textbooks, journals, TV and radio programs, movies and videos, photographs and drawings, charts and graphs, and any information or ideas that are not your own.
- Quoting a source without using quotation marks, even if you cite it, is plagiarism. Three significant words or more copied from any source need to have quotation marks around them and be documented in the text.
- Buying a paper online or downloading a paper from a free site is plagiarism.
- Copying or using work done by another student is plagiarism.
- Citing sources you didn't use is plagiarism.
- Turning in the same paper for more than one class without the permission of both teachers is plagiarism.

NOTE TAKING:

The best way to avoid plagiarism is to take careful notes. When taking notes, always do the following:

- First, read the entire text and summarize it in your own words. Then paraphrase important points and copy usable quotes. Three significant words or more need to be enclosed in quotation marks, whether or not they are actually quoted in the text.
- Carefully distinguish between material that is quoted, material that is paraphrased, material that is summarized, and your own words and ideas. Consider using different colored ink for each type of source or label the type of note taken, e.g., quotation, paraphrase, or summary.
- Include in your notes all the information you will need to cite your sources and follow the note taking as directed by the teacher.
- Copy all source information into your working bibliography using the MLA format.

- Print any Web pages you use. While online and looking at the site, write the URL and the date on the Web page if it isn't included on the printout, and record the source documentation needed for the MLA Works Cited page. Searching backwards to find the home page may be necessary.
- Save all your notes and printouts until you receive your final grade.

CITING SOURCES:

You must cite the source of every quotation, every paraphrased passage, and every summarized idea you use in a research paper.

Commonly known facts, such as dates, definitions, or common biographic data do not need to be cited. If you take specific, unusual, contradictory, or one-source facts directly from a specific reference source, such as an encyclopedia, you will need to cite the source. If you're not sure whether a source should be cited, include a citation, just in case.

Sources must be cited **BOTH** in the body of the paper as an in-text citation and on the Works Cited page. In the body of the paper, you must do the following:

- Copy quoted material exactly, enclose it in quotations marks, and name the author immediately before or after the quote. Use the same procedure for summarized or paraphrased material, but omit the quotation marks.
- Cite the source information (author and page) for the quotation or paraphrased or summarized information in parentheses within the text.
- List on a Works Cited page at the end of your paper the information for all the sources you have cited. These sources need to be alphabetized, appear in correct MLA form, and be double-spaced as shown on the Sample Works Cited page.

The Works Cited is a list of all the sources you used—both those you cited and those you used for research, but did not cite directly. The Works Cited page should follow the MLA format.

Lunch

The cafeteria is used for the school dining area and it is expected that students will conduct themselves in a courteous manner while there. Upon completion of eating, students are asked to discard all paper in the receptacles and stack trays. **Students are not permitted to leave the building during lunch periods. No food from an outside business is allowed.**

North High School participates in the Federal School Lunch Program, which includes breakfast and lunch. Breakfast is served from 7:00 – 7:35 a.m. Breakfast prices are \$1.15 for senior high students, \$1.60 for adults; lunch prices are \$2.25 for senior high students, \$3.10 for adults. Milk is .50 cents.

Prepay for Faster Service

Each North student will use their ID card at the cashier station to purchase lunch. For the fastest service, we suggest that you use our computerized prepayment system. (Students without an ID will be referred to the Attendance Office before being allowed to buy lunch.) Deposit money into your account at any cafeteria cashier station, any school day, preferably in the morning. We have a dual account system; you can deposit money for meals only (at a rate of \$2.25 limit one/day), or into a “cash” account for snack foods and second meals. With our remodeled cafeteria, students may visit any food station; however, cash purchases will only be accepted at one line.

If you receive federal assistance, you are entitled to one breakfast and one lunch meal per day at no charge or one reduced price breakfast and lunch. While no deposit is required for the meals at no charge, you may still wish to deposit money into the “cash” account for snack foods or second meals.

All students are expected to clear debris, trays and waste paper from their tables and dispose of their trash appropriately. Recycling containers are made available for these items. No breakfast items will be sold after the warning bell at 7:35 am to facilitate students prompt arrival to first block class.

North High Student Achievement Awards

- **Pride Award:** The Pride Award is reserved for those students in the 9th and 10th grade who may be doing well in citizenship, leadership, and/or academics within a class or several classes. This award will be given monthly throughout the academic year. A letter is sent home to the parent/guardian to inform them of the honor. Each student will have his/her picture taken which will be displayed in a case across from the Activities Office.
- **Wildcat Award:** The Wildcat Award is given to 11th and 12th grade students from a department level. This award is given monthly. Wildcat award winners typically are doing well in a specific class, have attended special functions related to a particular subject area, or possibly have received scholarships that deserve recognition.
- **Student of the Month:** The Student of the Month award is reserved for seniors who have leadership roles, may be active in community events, have won special awards, are attaining a high grade point average and are special students who are very successful students who are involved. Nominations will be made by teachers and selection will be made by Department Chairpersons. Two awards are given monthly, one male and one female.

Graduation Honors

Students who have maintained a high scholastic average in full credit subjects for their senior high school years are honored at commencement as follows:

- Academic Excellence – 4.0 GPA – Gold Ribbon with Medallion
- First Honors – 3.750-3.999 GPA – Blue Ribbon with Medallion
- Second Honors – 3.500 – 3.749 GPA – White Ribbon with Medallion

Commencement

Any student who has met the requirements for graduation and who follows the rules set by the administration for the ceremony will be allowed to participate in commencement ceremonies. It is important that all seniors who would like to participate in the commencement ceremonies attend graduation rehearsal so they are aware of appropriate behavior and dress expected of all of our North High graduates. If for any reason, a graduate does not participate in commencement ceremonies, the graduate can obtain his or her diploma the first school business day following graduation. **2011 graduation ceremony is Sunday, June 5 at the I-Wireless Center, Moline.**

Caps, Gowns and Announcements

Early in the first semester, seniors will have a senior class meeting. At this meeting, graduation packets will be passed out, along with other important information. These packets need to be filled out by those ordering a cap and gown and to order graduation announcements. A date will be set up for the representative to return to school to take these orders.

North High Class Rings

Official North High class rings are purchased through the Herff Jones Company. A sales representative will make a presentation to the sophomore class, take orders and deliver the rings to school.

Junior Rotarian

Rotary is a community service club whose members include business leaders and other professionals. The three Davenport high schools participate in a Junior Rotarian program. Two seniors will be chosen to represent North at Rotary's noon meetings. These students will have the opportunity to expand their community ties and understandings. It gives the Rotary Club an opportunity to become more familiar with North High School and its students.

Athletics and Student Activities – Activities Office

The Activities Office is the center of the co-curricular programs at North High. The Assistant Principal of Athletic and Student Activities is in charge of the co-curricular program. Any questions regarding clubs or athletics should be directed to the Activities Office.

You may purchase school supplies such as paper, pencils, and workbooks at the Activities Office windows. The sales window is open before and after school.

The Activities Office must approve all signs placed in the North High School building before being posted. Signs without the proper authorization stamp will be taken down.

Athletic/Activity Spectator Expectations

Enjoying an athletic event is a privilege, not a right. The expectation at North High School is that all of our fans treat the players, opponents, opposing fans, and referees with dignity and respect. The use of foul or inappropriate language, abusive language toward officials, or behavior deemed inappropriate by the school administration will not be tolerated. Disciplinary action can be taken, up to and including being banned from future school and/or Mississippi Athletic Conference events.

Be positive, cheer on the Wildcats, and have fun—**BE A GOOD SPORT!!!**

Interscholastic Competition

(Board Policy 505.05)

Students should be encouraged to participate in co-curricular activities including athletics, vocal and instrumental music, speech and other contests or events approved by the administration. Any such event must be directed or guided by professional school personnel. No student shall participate in an athletic practice or contest without filing a doctor's certificate of good health and an approved parental/guardian exemption request.

The primary function of our district is to provide learning experiences for our students. The Board encourages students beginning seventh grade to enjoy the privilege of athletics and co-curricular activities and understand they must achieve certain standards as outlined in this policy.

High school students are required to have passing grades in all academic classes.

Summary of Scholarship Rule, 281—IAC 36.15(2)

The following requirements were effective 7-1-08:

A student must receive credit in at least 4 subjects at all times. A student must pass all and make adequate progress toward graduation to remain eligible. If a student is not passing all classes at end of a final grading period, student is ineligible for first period of 30 consecutive calendar days in the interscholastic athletic event in which the student is a contestant. There is no requirement that the student competed in the sport previously. Students in baseball or softball have the same penalty as all other students. If a student is not passing all classes at any check point (if school checks at any time other than the end of a grading period), period of ineligibility and conditions of reinstatement are left to the school. Schools must check grades at the end of each grading period; otherwise, a school determines if and how often it checks grades. A student with a disability and an IEP is judged based on progress made toward IEP goals. The ability to use summer school or other means to make up failing grades for eligibility purposes is not available. The rule now also requires that all original failing grades (even those remediated for purposes ?????

Athletic Physical Examinations

The State Department of Public Instruction requires all interscholastic athletes to be examined annually by a licensed physician. Student athletes cannot practice or participate until the examination is completed and a signed Physical Examination form has been submitted.

We strongly urge all athletes to have an examination by their own family physician so that a more complete physical can be given; however, if athletes are unable to go to their own physician, they may choose to participate in a group examination that will be held at North High in the spring. The examination will be from 6:00 – 8:00 p.m.

The group physical examination will meet all requirements and include: heart and lung evaluation, blood pressure and pulse check, evaluation for the presence of hernia, asymmetry of body, and skin check.

A physical examination permission form, which is available at North High School, must be completely filled out and signed by the parent or guardian prior to the athlete reporting for the physical examination.

The North High Athletic Department and Booster Club sponsors this program. A minimal charge for each examination will be made to defray the cost of physician services.

State Eligibility Rules for Participation in Athletics

It is the responsibility of each student athlete to meet all eligibility requirements to participate in our interscholastic athletic program. No student shall be eligible to participate in any given interscholastic sport if the athlete has engaged in the sport professionally. In addition, you are **not** eligible if:

- You do not have a physician's certificate of fitness issued this school year.
- You are twenty years of age or older.
- You have attended high school for more than eight semesters. Twenty days of attendance or playing in one contest constitutes a semester.
- You were out of school last semester or if you entered school this semester later than the second week of school.
- You have ever accepted an award for high school participation from an outside source other than an inexpensive, unframed, unmounted paper certificate of recognition, or if you received any money for expenses or otherwise for your participation in an athletic contest.
- You have competed on an outside school team (as a team member or as an individual) while out for a sport and during the sport season without previous written consent of your Principal (Example: While out for wrestling and during wrestling season you want to participate on an outside school wrestling team or as an individual, you need the written permission from your school Principal, or otherwise you could be declared ineligible).
- You have ever trained with a college squad or have participated in a college event.
- Your personal habits and conduct in and out of school are such as to make you unworthy to represent the ideals, principles, and standards of your school.

Academic eligibility is determined by passing all course work and by adherence to all other rules previously listed. If a student fails a course, he/she will be ineligible thirty calendar days beginning on the first day of competition or on the day after report cards are distributed.

A student must complete a sport for the ineligibility period to count. S/he must be on the squad from the beginning to the end of the season.

Rules of Eligibility

- All students shall be considered eligible in the fall of the start of their 9th grade year.
- Special education students, or students covered by a Section 504-B plan that is directly related to their course work, shall not be denied eligibility on the basis of scholarship if the student is making progress, as determined by the building special education team, towards the goals and objectives on the student's IEP or accommodation plan.
- Expectations that need to be met and results if not while on academic probation:

- No serious discipline problems – truancy (from school or class).
- Attendance at all practice, team sessions.
- Consequences: applied during the time of the academic probation.
- Unexcused absence from a study table, school, practice or team session: Warning of suspension from competition.
- If cited with a serious discipline problem: Warning of suspension from competition.
- On the second unexcused absence from a study table, school, practice or team session: one game or event suspension and parent notified.
- If cited with a serious discipline problem a second time: One game or event suspension and parent notified.
- On the third unexcused absence from a study table, school, practice or team session: suspension from the team; parent meeting required for reinstatement to the team.
- If cited with a serious discipline problem for the third time: suspension from the team. Parent meeting required for reinstatement to the team.
- The policy will be monitored by the building Activities Director, the activity supervisor or coach of each sport or co-curricular activity. The Activities Director from each building will submit a yearly report to the District Athletic Director detailing the progress of the policy. An academic component for athletics will be part of the evaluation of the Head Coach.

Additional Athletic Policies

Once a student athlete has elected to participate in a given sport, the student may not quit that sport and go out for another sport until the original sport's season is completed.

Insurance for student athletes is not provided by the Davenport Community School District. Any injury sustained by an athlete during a practice or participation in an event or activity is not covered by any school insurance coverage. This is a parent responsibility. Parents of student athletes are encouraged to make arrangements for their student's insurance coverage.

Students who are participating as part of a North High School team may not participate in that same sport during the sport's season for another organization without written permission from the administration on the recommendation from the coach of that sport. Participation without permission will result in loss of eligibility.

Questions concerning activity/athletic policies, penalties, or regulations should be directed to the Assistant Principal of Student Activities and Athletics.

Special and Co-curricular Activities/Dances

Many activities are provided for North students during the year. Pep assemblies, dances, plays, concerts and other events will be on the school calendar. All dances require a student ID for the purchase of tickets and admittance to the dance. Non-North students invited to dances must have a Guest Registration Form completed and signed by their home high school prior to the purchase of tickets. Students should have no outstanding fees or fines in the Activities Office in order to purchase tickets. Current balances are available upon request and effort should be made to keep fees current. The major dances/events are Homecoming, Bachelor Capture and Prom.

Homecoming

2010 Game on September 17

2010 Dance on September 18

Sponsored by the Student Government, the homecoming festivities are a great success each year. The queen is nominated by the senior class and elected by the student body.

The queen is presented during half-time ceremonies at the home-coming football game. The week is concluded with a Homecoming Dance on Saturday. The dance is held in the school gym and is a dress-up event.

Bachelor Capture

Saturday, February 5, 2011 This dance is the girl-ask-boy dance sponsored by the Music and Journalism departments. The king is nominated by the senior class and elected by the student body.

Prom

The Junior-Senior Prom is held **April 30th, 2011** with a formal dance. The parent groups of North and Central sponsor an after-prom party at North Park Mall.

Band

With honor and awards from local, regional, and national competitions, the band has a tradition of excellence. The band program is very active with over fifty performances this past year for school events, civic groups and general public.

Orchestra

The orchestra performs many concerts during the year. In addition to concerts, the group provides music for the Homecoming presentation auditorium, the National Honor Society Induction ceremonies, the school musical, the traditional Christmas Messiah performance, graduation ceremonies, the North High Follies in the spring, and many other special occasions.

Vocal Music

The Vocal Music Department at North High School has developed a tradition of excellence throughout the State of Iowa and beyond. Our chorus consistently competes at the highest level and gives students many different opportunities to perform throughout the year. NHS Vocal Music also is involved with Musical Follies—the all school variety show, and hosts the Midwest's most competitive Show Choir Invitational, The Big Dance.

Cheerleading

A junior varsity and varsity squad represents cheerleading each season. The sport uses gymnastic skills as well as cheering and leadership skills. The cheerleaders represent all sports.

Dance Team

The Dance Squad helps to promote school spirit by participating and/or performing at pep assemblies, basketball games, and community events.

MCJROTC Drill Team/Rifle Team

Our Marine Corps JROTC program has four Drill Teams and one Rifle Team. The first drill team is IDR and that included basic drill both armed and unarmed. The second drill team is the Armed Exhibition Team and it consists of spinning and throwing Springfield 1903 drill rifles. Our third drill team is the Unarmed Exhibition and it consists of basic formations and it is a Step Team. Our fourth drill team is Color Guard and they will perform presentation of the Colors (flag) for local and community/school functions.

The Rifle Team consists of shooting Sporter and Precision rifles. The Sporter rifle is an Avanti Daisy .177 and the Precision rifle is a Walther LG300. Cadets on the Rifle Team can receive college scholarships.

All of the teams are traveling teams and go to competitions to compete against other JROTC schools for trophies. These teams function as closely as possible to actual military drill teams

Student Government, Clubs and Activities

Clubs and organizations at North High School are established to provide additional educational opportunities or be of service to the school. Student clubs and organizations are open to all North students without regard to race, color, or creed. Each club must have a faculty sponsor and a clear statement of its goals and objectives, which cannot contradict the Board of Education policies. We hope that all students will become active in one of our many extra-curricular activities.

Student Senate: North High School student government consists of the student senate. The offices of president, vice president, secretary, and treasurer are open to juniors and seniors only.

Senate is a leadership and service class that enables its members to carry out various student activities and responsibilities. Student Senate's major goals are to actively promote student participation in events and to advise the North High administration on items of student interest and concern. Throughout the year, Senators act as official host for visiting dignitaries and other groups.

Freshmen, sophomores, and juniors seeking admittance to Senate for the up-coming year need to contact the Senate Advisor for further information.

Drama Club: Drama Club is a group of students involved in the theater arts. Any student who has an interest in drama may be a member of Drama Club. The club sponsors many social and educational theater activities.

Environmental Club: Environmental Club is open to all students who are interested in helping to make the indoor and outdoor school environments better. Belonging to this group allows students opportunities to learn more about the earth, to help improve the school's physical landscape and educate others about ways to conserve. The club seeks students' input in brainstorming new ways to improve their surroundings and to find ways to act on those ideas. Brief, general meetings are held every week for members to discuss environmental projects and learn more about helping our community's surroundings.

French Club: French Club provides students with opportunities to enhance and expand their classroom experiences. French Club is open to any student wishing to learn more about French life and culture. Activities may include picnics, French food, holiday celebrations, French film festivals, restaurant visits and field trips. Meetings are held twice a month. There is no cost to belong to the NHS French Club.

International Thespian Society: Thespian is an international honorary theater organization dedicated to improving the standards of the high school theater. To become a thespian, a student must earn ten thespian points (100 hours of work) by acting in plays and musicals and/or by helping with one of the many aspects of production such as stage crew, makeup or lighting.

National Forensic League (NFL): NFL is an honorary high school organization designed to acknowledge those students who have demonstrated leadership characteristics and competitive speaking ability. Membership in NFL is earned through points awarded for speaking at contests at school and in the community. The North NFL team keeps a very active schedule as they travel for competition twenty three weekends during the year. NFL members also have other opportunities for speaking experience such as announcing at school events, scholarship competitions, and model United Nations.

National Honor Society: The National Honor Society is a national organization which recognizes students for excellence in scholarship, leadership, service, and character. It ranks as one of the oldest and most prestigious national organizations for high school students.

To be eligible for membership consideration, student must have a cumulative grade point average of 3.4 or above. Additionally, potential members must meet high standards of leadership, service, and character. National and chapter by laws require students to participate in both group and individual service projects during the year.

To determine leadership and character, all teachers and staff members are asked to complete an evaluation form for each eligible student. Service is evaluated using a questionnaire completed by each eligible student. Using this information, the faculty council, appointed by the Principal, make the selections.

Quill and Scroll: Journalism students who excel in some aspect of student publications are invited to join the international society of high school journalists upon meeting the requirements set by Quill & Scroll. A student must rank in the upper third of his/her class for the academic year or semester of his work in journalism and must have performed at a high level of excellence in publishing the school newspaper, literary magazine, or yearbook.

Quad City Scholars: The local program is open to all minority high school students who hold a GPA of 2.5 or better. The goals of this organization are to encourage students to achieve good grades, assist in their educational development and to help students obtain information about careers, colleges, financial aid and scholarships as they prepare to attend college.

Spanish Club: The Spanish Club offers exposure to the Spanish-speaking world and its cultures. The intent is to be educational and fun for its members. The Spanish Club is open to any student who is enrolled in a Spanish class.

Special Olympics: Special Olympics is an athletic training and competition program for students with disabilities. Participants must have a physical examination form on file in order to be able to participate in the program. North High School Special Olympians participate in the following sports: unified golf, bowling, basketball, snow shoeing, alpine skiing, and track and field. Challenge Day is an activity day for our more severely handicapped athletes.

Key Club: Key Club is a high school organization which is part of Kiwanis International. This club is intended for all high school students. It has as one of its purposes to identify leaders and potential leaders of North High School giving them a chance to develop their leadership ability by becoming involved in programs of service to North High School as well as the community at large. Key Club members learn of their prospective adult roles in life and the meaning of service and aggressive citizenship, which is necessary for the maintenance of our democratic way of life. Short general meetings are held weekly where members learn more about their community and the role they can play as active, responsible Quad-Citians. This is an excellent club to include in one's resume.

JOOI Club: A civic/service minded group that meets weekly to conduct service projects to help those in our school/neighborhood. It's a national club that's a division of the Optimist International Club.

Science Alliance – SA is a club that takes science outside of the classroom. It meets weekly and does experiments just for fun in all the areas of science.

Science Bowl – A team selected by teachers that competes in an academic setting against other teams in math and science.

The Vestige: *The Vestige*, North High School's student magazine, is a collection of the literary and artistic vestiges of a variety of NHS students. Many types of writing are included: short stories, poems, personal narratives, essays, and descriptions. The winners of a poetry contest held first semester are highlighted in the magazine. Student art illustrates many of the literary works.

The Pursuit: *The Pursuit of the Wildcats*, the school newspaper, is contributed to by student reporters, artists, graphic technicians, photographers, business and advertising managers, salespeople, and editors. The Pursuit makes students, faculty, and parents aware of news events, significant issues, in-depth reports, sports, and features. A professional advertising program and student fees finance The Pursuit. Interested students should contact the newspaper editors or the adviser in the publications office, room 408. A News Lab class is offered in the curriculum for training purposes for the newspaper.

The Norwica: Students are welcome to join in the publication of the *Norwica* yearbook which capsulate the unique memories of the year at North High, the community, and around the world. An energetic and dedicated staff devotes one class daily and many after school hours in the design, writing, photography, and advertising duties associated with the final production. A Yearbook Lab is offered in the curriculum for training purposes. Interested students should contact the yearbook editors or the adviser in the Publications Office, Room 408.

Mock Trial: Mock Trial gives North High Students the opportunity to feel the excitement of trying a legal case in a real courtroom. Competition is very high for the opportunity to convince the court that your client was right or that the complainant has no legal precedent to stand on. This experience requires you to sign up for TAG class third term of the school year and select either first or fourth block of the day. We will be working on the case in class and developing our winning strategy as a team. If you are winning those disagreements at home and with your friends, then try your skills out in a real court of law.

Scholastic Team: Scholastic Team is the ultimate test of matching knowledge with other students on your team against other schools in Iowa and Illinois. This requires you to be intelligent, confident, and fast with your answers. There is no room for the faint of heart in this high stakes "knowledge Rules" environment. Scholastic Team meets after school to practice and learn more about: authors, art, math, science, language arts, politics, music, chemistry, geography, and many other subjects. Come and test your mettle.

Gay Straight Alliance (GSA): GSA is a student-organized and student-led club whose purpose is to support understanding and tolerance among straight, gay, lesbian, bisexual and transsexual students.

NASCAR Racing Competition: Members and advisors of this group promote safe, sanctioned supervised, drag racing as opposed to street racing. Parents are encouraged to participate. The group holds meetings to educate students, male and female, about the activity. There are 2 competitive events--one in spring and the other in the fall--involving 25 high schools, 120 + competitors, and 500 + spectators/crewpersons from all over the tri-state area. These events are backed by the National Hotrod Association.

Juvenile Court School Liaison

The Juvenile Court Liaison monitors students under the supervision of Juvenile Court Services. The liaison also performs duties as assigned to help prevent or reduce truancy and to prevent delinquency. The liaison receives referrals from juvenile court and school officials. The juvenile court liaison provides short-term counseling services and information is provided regarding juvenile crime and consequences to families whose children are experiencing attendance and/or delinquency activity. The liaison makes home and community visits as needed to insure compliance with school and probation programs as well as providing direct supervision in order to insure appropriate school behavior. Parents and students with questions about supervision, court assigned probation, legal implications, community service, counseling and other preventative programs are encouraged to contact the juvenile court liaison.

Parent Organizations

All parents are encouraged to participate in one or more of the active parents' organizations at North High School. Parent organizations include: The Athletic Booster Club, Speech Parents Club, Drama Parents, Instrumental Music Parents, Vocal Music Parents, and Wrestling Parents.

PARENT ASSIST:

The Davenport Community School District (DCSD) has launched Parent Assistant to further promote educational excellence and to enhance communication with parents. Parent Assistant allows parents and students to view the student's unofficial school records anywhere, anytime an Internet connection is available.

Parents will have access to the following unofficial data about their child:

- Attendance – Absences and tardies by date and by class
- Grades - (Marks/Grades screen will be turned off while grades are being posted by teacher.)
- Current Progress/Assignments – Current points earned, current grade percentages and assignments
- Demographic Information - Including the ability to submit address & phone changes to school personnel
- Emergency Contacts - Including the ability to submit contact changes to school personnel
- Fees - Fees due and fees paid (Online payments not available at this time)
- Student Schedule

Parents receive a login username and password and an instruction guide after they have submitted a signed Parent Assist Form Acceptable Use Policy/User Guidelines. The password and further instructions will be emailed to parents. The Parent Assist Coordinator, Sandy Schachow schachows@davenportschools.org or 388-9880 x 112, will assist parents to navigate the Parent Assist. Students are encouraged to learn this login and password as well, to take responsibility for their schoolwork. Contact Mrs. Schachow in our Main Office for more details.

Student Health

The school nurse is available in the nurse's office from 7:30 a.m. until 3:30 p.m. Students are not to go to the nurse's office without a pass from a teacher, except in an emergency. If students are not feeling well, they should report to their class, obtain a pass from the classroom teacher, and then report to the nurse. The pass indicates the student has reported to the class and is absent with the teacher's knowledge and permission.

Students who have injuries that may require attention should go to the nurse's office for first aid treatment. The nurse is restricted to giving first aid only (i.e. treating cuts or abrasions with antiseptic and applying bandages).

Students may not leave the school building during the day for illness without the permission of the nurse. Students who have a doctor's appointment must also check out through the school nurse. Contacting a parent/guardian or the doctor's office will make verification of the appointment.

State law prohibits giving aspirin, so no aspirin will be available at school. Any medication taken at school should be brought to the nurse's office to be taken there. Student must bring their own cough drops, aspirin, etc.

The State of Iowa requires that each student be immunized against specific diseases before school attendance can be permitted. Verification of such immunization for each student must be on file in the school nurse's office.

The Board assumes no responsibility for medical treatment of students. If a student must take prescribed medication during school hours, the medication must be furnished in a prescription container to the school nurse or administrative staff. The school must have written authorization from the attending physician to administer the medication. School personnel assume no responsibility for administering non-prescription medication.

Insurance

The school district does not carry accident insurance on students and will not have coverage for student injury.

The Davenport Community School District School Boards makes it possible for pupils to participate in a voluntary school insurance program. A letter to parents which explains the insurance coverage and the enrollment blank will be given to each student to take

home at the beginning of each school year or any time a student enrolls during the year. The Principal of your school will have a copy of the master policy in the office for your inspection

Service Fees

When students register, they are required to pay a service fee. 2010—2011 service fees will be \$27.00 per semester. Payments may be made for the entire year. Service fees are to be paid at the Activities Office.

P.E. T-Shirts

T-shirts are available through the Activities Office. T-shirts do not have to be purchased every year, but each student is required to have one that is neat.

Fee Waivers

A student shall be granted a waiver of fees if the student or the student's family meets the financial eligibility criteria for free meals offered under the Child Nutrition Program, the Family Investment Program (FIP), Supplemental Security Income (SSI) guideline, transportation assistance under open enrollment provided under 281 sub rule for 17.9(3), or if the student is in foster care. Applications are available in the Food Service/Café area.

Work Permits/Child Labor Forms

When a student under 16 years of age is hired for a job, the student should request a work permit form from the Main Office. This form should be returned to the Main Office after the student, parent and employer have signed it. Work Permits/Iowa Child Labor Forms are available in the North High main office.

Asbestos Containing Materials in Schools Rules

The Environmental Protection Agency (EPA) in 1987 enacted the *Asbestos Containing Materials in Schools Rule*, often referred to as the AHERA Rule. This rule requires that all of the nation's nonprofit elementary and secondary schools, both public and private, inspect their school buildings for asbestos containing building materials, develop a plan to manage the asbestos for each school building, notify parents and staff regarding management plan availability and provide asbestos training to appropriate staff.

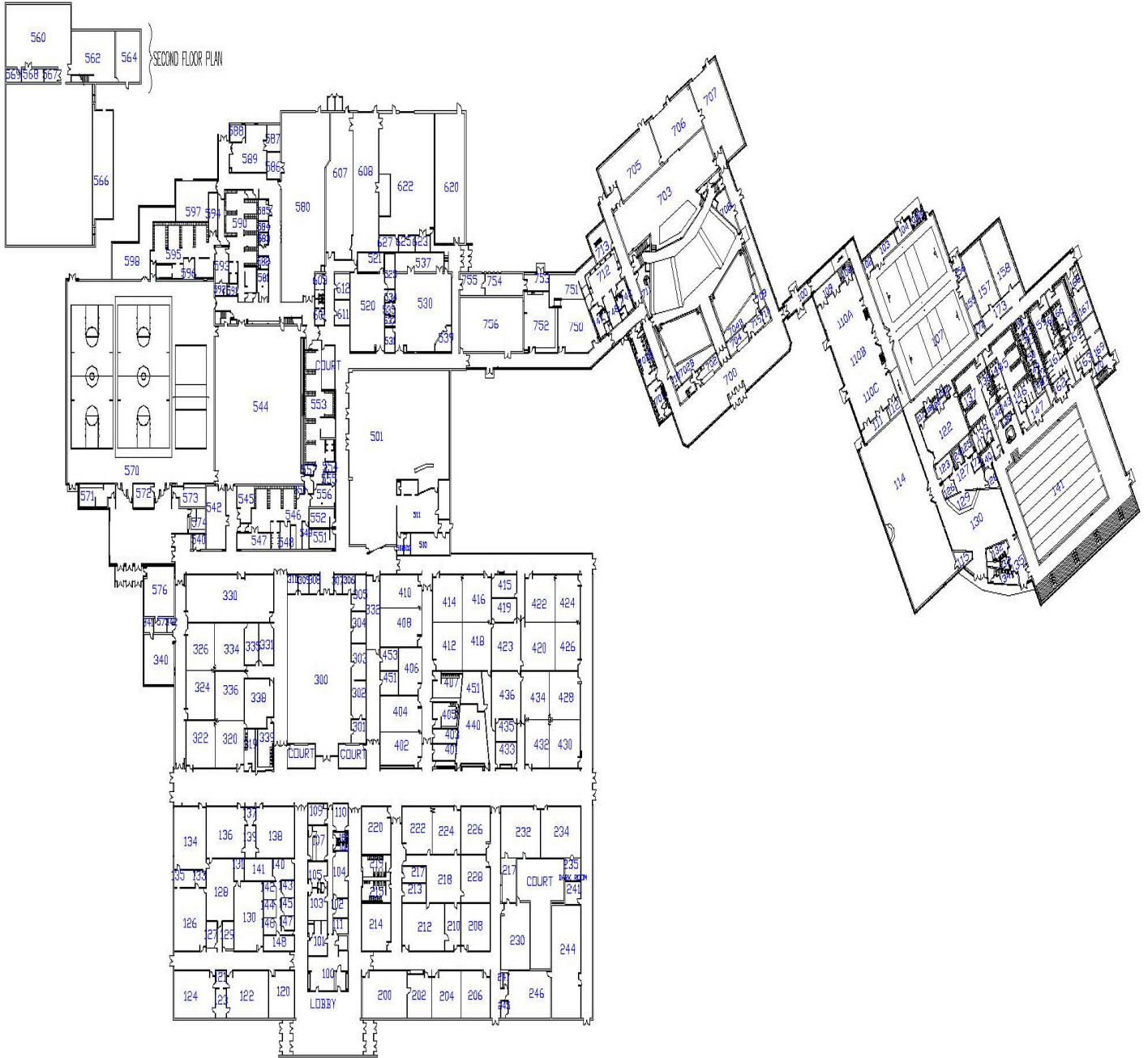
The original Asbestos Management Plan for Davenport Schools was completed in 1989. That plan included a set of plans and procedures designed to minimize the disturbance of any assumed asbestos containing materials, as well as periodic surveillance of these materials. A re-inspection by a certified asbestos inspector is required every three years. The District's buildings were re-inspected by ASPEC Environmental, Inc. in the summer of 2007.

All of our District buildings meet or exceed standards for asbestos management and are safe. The District is actively pursuing the removal of asbestos containing materials through the use of funding from the Physical Plant and Equipment Levy. Since July 1, 2006 and through August 2007, asbestos removal projects have occurred, or are planned for Adams, Buchanan, Lincoln, West and Washington.

Several District Buildings are Asbestos Free; these are: Buffalo, Wood, North Y, West Y and Hayes.

A copy of the asbestos management plan is available for your review in each building's office and at the Operations Center Office during regular business hours. All inquiries regarding the plan should be directed to Donna Nepl Cooper, Department of Operations, (563) 386-3351.

NORTH HIGH FLOOR PLAN





Davenport North High School

Student Apparel Expectations

No sleeveless shirts, sleeveless undershirts or inappropriate logos



No excessively baggy pants worn below the waistline



No halters, tube tops, one shoulder shirts, spaghetti straps or low cut tops



All attire must be at least mid-thigh length

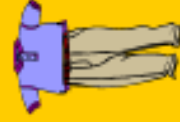


All students must follow these expectations including no spiked jewelry, gang related attire or showing of any under garments. If these rules are not met you will be sent home to change into clothing that meets the guidelines. Thank you for your cooperation. ~Administration and Staff



Wildcat Expectations For Learning

- Electronic devices stay home...confiscate/stored in office
- Head coverings off at school...confiscate/stored in office
- Food only in the Cafeteria...return to café or discard
- Dress appropriately...referred to office or sent home



****Use appropriate school language at all times! ****

HANDBOOK AGREEMENT

I have read the school and district policies and procedures in this handbook. I understand that my success in all Davenport Community Schools depends upon me following these policies. I also understand that violation of these rules can lead to ISS, OSS, Disciplinary Hearings, Expulsions, and exclusion from after school activities, including athletic events and dances. I also understand that my attendance and grades are important indicators of my success in school. I will make my best effort to satisfy the requirements set forth by the district; otherwise, I expect to have appropriate consequences for my actions.

(Student signature)

(Date)