

ANNUAL AND REGULAR MEETING

JULY 8, 2002

The Board of Directors of the Davenport Community School District in the Counties of Scott and Muscatine, State of Iowa, met in closed and regular sessions, pursuant to law and the rules of the Board, on Monday, July 8, 2002 in the Executive Conference and Board Rooms of the Davenport Schools Administration Service Center, 1606 Brady Street, Davenport, Iowa, in said District. President Jim Hester called the closed session on Real Estate to order at 6:30 PM. The annual meeting was called to order at 7:05 PM

On roll call the following members were present: President Jim Hester; Directors Steve Hunter, Susan Low, and Patt Zamora. Director Richard Clewell arrived at 6:32 PM; Director Steve Imming arrived at 6:34 PM. They joined the others in closed session.

CLOSED SESSION

6:30 PM CLOSED SESSION: Real Estate

MOTION: Director Low moved the Board hold a closed session as provided in section 21.5(1)(j) of the open meetings law to discuss the purchase of particular real estate where premature disclosure could be reasonably expected to increase the price the school district would have to pay for that property. Director Zamora seconded the motion.

The vote on the motion was called and recorded as follows: Ayes: Low, Zamora, Hunter, and Hester. Motion carried unanimously.

The Board moved into closed session to discuss a real estate purchase in the Executive Conference Room at 6:30 PM. Directors Clewell and Imming arrived a few minutes later and agreed to go into closed session. By consensus the Board returned to open session at 6:45 PM and took a 20-minute recess before starting the annual meeting.

7:05 PM

ANNUAL MEETING

RECOGNITIONS

I. RECOGNITION

A. **School Board Director Mavis Lee * *President Jim Hester and Dr. Jim Blanche***

President Hester welcomed Mrs. Mavis Lee and her family for coming to the meeting. He asked them to come to the podium so the Board could recognize all the efforts and dedicated service of Mrs. Lee. President Hester noted Mrs. Lee was elected to the School Board in September 2000 and due to family responsibilities, she asked to resign from the Board in June 2002. He mentioned how Mrs. Lee had even voted over the phone on a board matter, right after giving birth to her daughter. Mrs. Lee was awarded an official plaque for her service on the Board of Education. She introduced her four children and husband who accompanied her to the meeting. Board members shook hands and personally wished Mrs. Lee the best. President Hester noted Mrs. Lee was a wonderful

role model and an inspiration. Dr. Blanche thanked Mrs. Lee for serving on the Board and providing leadership.

II. ANNUAL MEETING

A. Affirmation of Appointment of the Board Secretary

The Board was asked to affirm the appointment of Linda Smith to serve as the School Board Secretary for 2002-2003.

MOTION: Director Low moved the Board affirm the appointment of Linda Smith to serve as the School Board Secretary for 2002-2003. Director Zamora seconded the motion.

The vote on the motion was called and recorded as follows: Ayes: Low, Zamora, Clewell, Imming, Hunter, and Hester. Motion carried unanimously.

B. Affirmation of Appointment of the Board Treasurer

The Board was asked to affirm the appointment of Linda Smith to serve as the School Board Treasurer for 2002-2003.

MOTION: Director Imming moved the Board affirm the appointment of Linda Smith to serve as the School Board Treasurer for 2002-2003. Director Low seconded the motion.

The vote on the motion was called and recorded as follows: Ayes: Imming, Low, Zamora, Hunter, Clewell, and Hester. Motion carried unanimously.

C. Oath of Office for Board Secretary and Treasurer

Board Vice President Imming administered the Oath of Office to Linda Smith. She accepted the oath to discharge the duties of the Office of Board Secretary and Treasurer for the Davenport School District to the best of her abilities.

D. Surety Bonds Set for the Board Secretary and Treasurer

The administration recommended approval of surety bonds in an amount sufficient to cover current operations for the Board Secretary and Treasurer should be set at a minimum of \$50,000 and \$10,000 respectively for the 2002-2003 school year. (IA Code 291.2)

MOTION: Director Imming moved the Board authorize the administration to secure coverage for the Board Secretary and Treasurer by a surety bond for at least \$50,000 or coverage under the existing district insurance which is for employees to cover dishonesty, forgery, alteration, or other school board legal liability. Director Zamora seconded the motion.

The vote on the motion was called and recorded as follows: Ayes: Imming, Zamora, Low, Hunter, Clewell, and Hester. Motion carried unanimously.

E. Designation of Financial Institutions of Deposit

The Code of Iowa requires the Board of Directors to adopt a resolution naming financial institutions which may be used as depositories of funds and the maximum amount that may be deposited in each financial institution any one time. The list submitted is designed to cover the maximum possible amounts anticipated under the recommended revision in investment procedures. It was recommended the Board adopt the resolution.

MOTION: Director Imming moved approval of the following resolution as presented:

RESOLVED, by the Board of Directors of the Davenport Community School District, in the Counties of Scott and Muscatine, State of Iowa, that the following named financial institutions are hereby designated as depositories of funds for said school district in amounts not to exceed the amounts hereinafter set forth, and the School District's Treasurer is hereby authorized to deposit the Davenport Community School District's funds in the amount not to exceed named for said financial institutions:

<u>Name of Financial Institution</u>	<u>Location</u>	<u>Maximum Amount</u>
Wells Fargo	Davenport, Iowa	\$45,000,000
US Bank**	Davenport, Iowa	\$45,000,000
Northwest Bank & Trust Co.	Davenport, Iowa	\$20,000,000
First Midwest Bank, N.A.	Davenport, Iowa	\$45,000,000
Quad City Bank & Trust	Davenport, Iowa	\$20,000,000
Metrobank	Davenport, Iowa	\$20,000,000
Blue Grass Savings Bank	Blue Grass, Iowa	\$ 5,000,000
Buffalo Savings Bank	Buffalo, Iowa	\$ 5,000,000
Walcott Trust & Savings Bank	Walcott, Iowa	\$ 5,000,000
Iowa Schools Joint Investment Trust	Des Moines, Iowa	\$45,000,000
Valley Bank	Davenport, Iowa	\$ 20,000,000

**Formerly Firststar prior to completion of merger.

Director Low seconded the resolution motion.

The vote on the motion was called and recorded as follows: Ayes: Imming, Low, Zamora, Clewell, and Hester. Abstaining: Hunter. Motion carried.

F. Adjournment

MOTION: Director Zamora moved the Board adjourn the annual meeting. Director Clewell seconded the motion.

The vote on the motion was called and recorded as follows: Ayes: Zamora, Clewell, Imming, Low, Hunter, and Hester. Motion carried unanimously.

Board President Hester declared the Annual Meeting adjourned at 7:15 PM.

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REGULAR BOARD MEETING

7:15 PM Board members immediately reconvene for the Regular Session in the Board Room.

COMMUNICATIONS

I. COMMUNICATIONS

- A. Wednesday, July 10, 8:30 AM to 12:30 PM, Youth Fest @ the River Center
- B. Monday, August 5, 5:30 PM, Committee of the Whole, Adm. Service Center, Board Room
- C. Tuesday, August 6, 10 AM to 4 PM, Urban Education Network meeting in Des Moines
- D. Monday, August 12, 7:00 PM, Regular Board Meeting, Adm. Service Center, Board Room
- E. Thursday, August 22, First Semester begins; Kindergarten testing; 2 hr. early dismissal
- F. Monday, August 26, Kindergarten begins
- G. Monday, August 26, 7:00 PM, Regular Board Meeting, Adm. Service Center, Board Room
- H. School Board Election Information (Packets available from the Board Secretary)
 - Monday, July 8; Candidate filing begins
 - Saturday, July 27; Last day for vacancies
 - Thursday, August 1 @ 5 PM; Candidate filing deadline
 - Tuesday, August 6, Withdrawal deadline
 - Tuesday, August 6, Objection deadline
 - Friday, August 30 by 5 PM, Voter registration deadline
 - Tuesday, September 10, School Board Election Day (7 AM to 8 PM)
- I. Open Forum for Community Input -- Mr. Imming read the rules; 2 minutes is allowed.
 - 1. Bonnie Wingate, 616 Fourth Street, Buffalo, addressed the Board about the Code of Conduct policy for extracurricular activities. Unfortunately most people don't get involved in things unless it directly affects them. She found out about this policy because her son got into trouble and she talked with the principal at West. She was told her son must sit out 25% of the baseball games, and that was no problem. However, she found out there were two other boys who also got into trouble, and they didn't have to sit out of the games. She got a copy of the coach's handbook that explains the Code of Conduct for 7-8th grades and there is a restart for students entering ninth grade. She didn't see where the policy made any sense. She hoped the Board and athletic directors could get together and discuss this policy. She didn't understand this unless it had something to do with state policies and academics. Also this situation was handled very badly with regard to her son's case. He was disciplined but she was never contacted. Maybe the policy or handbook could be more formal or reworded so it doesn't let these kids have more opportunities to get into trouble and not be punished. She didn't want this to happen to another family.
 - 2. Alan Guard, 204 E. Dover Court, Davenport, wanted to make sure he had this correct in what he heard at the Committee of the Whole meeting. The gentlemen from Des Moines talked about actually denying an open enrollment request on the basis of race because they would have a certain limit on how many people of the non-minority group could open enroll out. Mr. Guard wanted to say this was absolutely the wrong way to go. That is not a good policy. If you want to keep people in this district, don't close schools. Look at Roosevelt and Perry. The District lost 207 students; 148 or 70% came from Hayes and Buffalo, the two schools that were effected by the school closings. That is an average of 74 students per school. All the rest of your schools average a loss of only 3. Closing schools makes people mad and they will leave one way or another. The people from Des Moines didn't have any statistics on private schools, or how many people just moved. Do we want to become another Boston, Detroit, or

Philadelphia, or Dallas? Mr. Guard told the Board not to choose a race-based policy. Make your schools better and everyone will talk them up. That is how we will get people to stay and make this a real district of choice. Also in the future, Mr. Guard hoped the Board would consider adding parents to the textbook review committees. Parents work with their kids at home. Students come home with a textbook, and parents need to interpret it as much as the kids do. Also Mr. Guard was not sure if there were any parents on the committee that selected the principal at Central. He felt there should be parents from the middle school on this committee as well because their kids will go to the high school. Hopefully the District will want to keep a principal around long enough for the children to make it to high school.

President Hester commented that at the Committee of the Whole meeting, the people from Des Moines who attended just brought the Board and administration information. Mr. Hester expressed his concern that Mr. Guard would come to the Board and start talking about racial issues--it was not an issue. Mr. Hester said all the Board did was listen to ideas. He wanted to make it clear what happened at the meeting.

CONSENT AGENDA

II. CONSENT AGENDA

To conserve time and focus attention on non-routine matters on the agenda, the Board considered a number of items grouped together as a Consent Agenda, all items to be approved in one motion. Before a motion is made to consider the Consent Agenda, any board member may request an item be removed from the Consent Agenda. The removed item will then be considered for separate action. [One item was removed concerning the Central High Principal position.]

A. Reading of the Minutes of the Last Regular and Intervening Meetings

The minutes from the last regular board meeting June 24, 2002 and the Committee of the Whole meeting July 1, 2002 were presented for approval.

B. Financial Report

It was recommended that the Treasurer's monthly reports of receipts and disbursements of the various funds for the period ending May 31, 2002 be approved.

C. Personnel: Appointments, Resignations, Etc.

APPOINTMENT: ADMINISTRATIVE

Craig, Jeff	Effective: August 1, 2002
Principal	Salary: To be determined by the 02-03 Administrative
Central High	Salary Schedule prorated for the remaining 237 days
	of the 2002-03 contract

LEAVES OF ABSENCE: CERTIFICATED

Engelmann, Carol LOA	Extension of Extended Leave of Absence without Pay Effective: 08/20/2002 – 08/19/2003 Reason: Family Responsibility
Read, Darin LOA Reason: Further Education	Extension of Extended Leave of Absence without Pay Effective: 08/20/2002 - 08/19/2003
Stickler, Joan LOA	Extension of Extended Leave of Absence without Pay Effective: 08/20/2002 – 08/19/2003 Reason: Family Responsibility
Tessier, Ann Marie Grade 1 Lincoln	Extended Leave of Absence without Pay Effective: 08/20/2002 – 08/19/2003 Reason: Further Education
Tinsman, Sara LOA	Extension of Extended Leave of Absence without Pay Effective: 08/29/2002 – 08/19/2003 Reason: Family Responsibility
VanMiddlesworth, Beth LOA	Extension of Extended Leave of Absence without Pay Effective: 08/20/2002 – 08/19/2003 Reason: Family Responsibility

RESIGNATIONS FROM SUPPLEMENTAL CONTRACTS

Davis, Cindy Pom Pon Sponsor North High	7% \$1,668.00
Nodarse, Juan Head Girls Soccer Coach North High	8% \$1,907.00
Ryan, Gina 9 th Grade Girls' Basketball Central High	8% \$1,907.00
Stahl, Duane Swimming Girls Varsity Assistant Diving Coach West High	10% \$2,384.00

SUPPLEMENTAL APPOINTMENTS

Benhart, Scott Band Assistant (2 nd Position) North High	10% \$2,384.00
Dannenfeldt, Angela Head Girls' Track Coach North High	14% \$3,337.00

Harding, Scott	25%
Head Girls' Basketball Coach	\$5,959.00
North High	

Valleroy, Bridget	7%
Pom Pon Sponsor	\$1,668.00
North High	

APPOINTMENTS: CERTIFICATED

**	Brownson, Polly	Degree: B.A. – Step 1
	Language Arts	Effective: 8/20/02
	West High	Salary: \$24,485.00
	Carter, Julia	Degree: B.A. +15 – Step 12
	French	Effective: 8/20/2002
	Wood Intermediate	Salary: \$37,952.00
	DeToye, Kamiel	Degree: B.A. – Step 1
	Early Childhood	Effective: 8/20/2002
	Wilson Elementary	Salary: \$24,485.00
	Edwards, Richard	Degree: B.A. – Step 1
	Behavior Disorder	Effective: 8/20/2002
	Wood Intermediate	Salary: \$24,485.00
**	Kintigh, David	Degree: M.A. – Step 4
	Language Arts	Effective: 8/20/02
	West High	Salary: \$31,831.00
	Nice, Kathryn	Degree: B.A. – Step 2
	Language Arts	Effective: 8/20/02
	West High	Salary: \$25,709.00
	Rempe, Leslie	Degree: B.A. – Step 1
	MD	Effective: 8/20/2002
	Sudlow Intermediate	Salary: \$25,709.00
	Westphal, Roxanne	Degree: M.A. – Step 6
	Counselor (188 days)	Effective: 8/20/02
	North High	Salary: \$34,835.00

LEAVES OF ABSENCE: CLASSIFIED

Buckley, Tracy Clerk II KCAE	Leave of Absence without Pay for <u>2002-2003 and 2003-2004 Fiscal Years</u> Effective: 7/01/02 through 6/30/03 Reason: Further Education
Kemp, Stacy Para-educator Wood Intermediate	Extension of Leave of Absence without Pay Effective: 08/22/02 through 01/21/03 Reason: Family Responsibilities
Loss, Judy Para-educator Central High	Extension of Leave of Absence without Pay Effective: 08/22/02 until Start of 2003-2004 School Year Reason: Further Education
Martin, Susan Para-educator Young Intermediate	Extension of Leave of Absence without Pay Effective: 08/22/02 until Start of 2003-2004 School Year Reason: Further Education
Morgan, Michelle Para-educator Washington Elementary	Extension of Leave of Absence without Pay Effective: 08/22/02 until Start of 2003-2004 School Year Reason: Further Education

RESIGNATIONS: CLASSIFIED

Bebensee, Lucinda Para-educator Johnson Elementary	Effective: June 24, 2002 Reason: Personal Yrs. of Service: 10 mos.
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RETIREMENTS: CLASSIFIED

Kuehl, Janet Food Service Worker Williams Intermediate	Effective: June 4, 2002 Reason: Retirement Yrs. of Service: 5 yrs. 9 mos
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* Not a Teacher ** Substitute Teacher *** Not a Replacement

Director Hunter asked the recommendation for an Administrative Appointment of the principal at Central be taken out of the Consent Agenda and considered as a separate item, so the Board can hear about the hiring process. The item will be considered separately following action on the rest of the Consent Agenda.

MOTION: Director Low moved the Board approve the Consent Agenda with the removal of Mr. Craig's recommendation, and as corrected at our places. Director Zamora seconded the motion.

Director Zamora asked about the correction for Tracy Buckley's leave of absence and effective date. Board Secretary Smith explained our District Benefits Specialist suggested the correction be made because of IPERS rules that will only allow a one-year leave of absence at a time. The District can indicate a leave will be for two years, but next year the Board will have to come back to vote on an extension of the leave for an additional year.

The vote on the motion was called and recorded as follows: Ayes: Low, Zamora, Hunter, Imming, Clewell, and Hester. Motion carried unanimously.

PERSONNEL APPOINTMENT

APPOINTMENT: ADMINISTRATIVE

Craig, Jeff	Effective: August 1, 2002
Principal	Salary: To be determined by the 02-03 Administrative
Central High	Salary Schedule prorated for the remaining 237 days
	of the 2002-03 contract

MOTION: Director Hunter moved the Board approve the administration's recommendation to hire Jeff Craig as principal of Central High effective August 1, 2002 with a salary to be determined by the salary schedule and prorated. Director Low seconded the motion.

President Hester asked Dr. Blanche to explain the selection process for this position. Dr. Blanche outlined the process that included large group interviews, selection of five applicants from the group, and narrowing this down. The groups included groups of students, parents, and staff members who were present during the interviewing. There were designated people who asked questions of the candidates. The subgroups with an administrator got to discuss the applicants and what they would like to see in the principal. Two finalists were selected and then Dr. Blanche met with both of them. His recommendation was for Jeff Craig to be appointed as principal.

Mr. Craig was introduced to the Board. He and his wife were excited about moving here. They will build a relationship here and meet people who will make this a great high school.

ACTION: The vote on the motion was called and recorded as follows: Ayes: Hunter, Low, Clewell, Imming, Zamora, and Hester. Motion carried unanimously.

Mr. Craig and his wife were congratulated for his appointment as principal at Central. He will be starting on August 1st.

APPROVAL OF BILLS

III. APPROVAL OF BILLS

The following resolution was recommended by the Administration for adoption --

"Resolved that all claims presented to the Board having been duly certified as correct by the Secretary, and reviewed by the administration and Board Treasurer, the same be and they are hereby audited and allowed as just claims and warrants drawn on the Treasury for the several amounts.

Further Resolved, that the payment of claims and salaries be approved as presented."

MOTION: Director Imming moved the Board approve the bills as presented with no exceptions. Director Zamora seconded the motion.

The vote on the motion was called and recorded as follows: Ayes: Imming, Zamora, Low, Hunter, Clewell, and Hester. Motion carried unanimously.

OTHER ITEMS REQUIRING ACTION

IV. OTHER ITEMS REQUIRING ACTION

A. Board Meeting Calendar for 2002-2003

It was recommended the official calendar scheduling Regular Meetings for the Board of Directors for the 2002-2003 school year be approved.

MOTION: Director Clewell moved the Board accept the official calendar scheduling Regular Meetings for the Board of Directors for the 2002-03 school year. Director Low seconded the motion.

The vote on the motion was called and recorded as follows: Ayes: Clewell, Low, Hunter, Imming, Zamora, and Hester. Motion carried unanimously. (A copy of the calendar will be included with the minutes of record.)

B. Appointment of District Medical Director

The administration recommended the District utilize the Work Fitness Center to provide Medical Director Services to the Davenport Community School District for the 2002-2003 school year at a cost of \$6,300.

MOTION: Director Zamora moved the approval of the administration's recommendation the District utilize the Work Fitness Center to provide Medical Director Services to the District for the 2002-03 school year at a cost of \$6,300. Director Hunter seconded the motion.

President Hester asked how this would work for the District. Rita Watts explained that Dr. Marvin Oshann had been the district physician for many years, but he had recently died. Our condolences were sent to the family. The District needs to have a medical director and we are currently using the Work Fitness Center for worker compensation purposes. They expressed an interest in expanding their services, and would provide case management for us in a number of areas: for work; non-work related injuries; for blood-borne pathogen tests, working with our nursing personnel for protocol, and with Bob Mata on 504 issues. They can classify cases for FLMA and areas of compensation that would be worked through by them. They would serve on our Health and Safety Committee and develop and review plans for OSHA requirements. We feel by utilizing them, we would be able to provide interventions and standards.

Director Hunter asked about childhood immunization and if they would be familiar with medical issues for children. Mrs. Watts said she had talked with Dr. Christine Deignan as a physician for Work Fitness. Dr. Deignan has expressed an interest in working with us and has experience with child related issues. Mrs. Watts hadn't talked about the specifics of dealing with immunizations, but they have the background we would need. Bob Mata can be advised on matters dealing with 504 issues or blood-borne pathogen work. The nursing staff could call directly to them on school medical needs. Mrs. Watts concluded the Work Fitness Center would have a network to use for resources that would help us directly. Currently Roger Fuerstenberg works with our nursing staff as the District's administrator.

ACTION: The vote on the motion was called and recorded as follows: Ayes: Zamora, Hunter, Low, Imming, Clewell, and Hester. Motion carried unanimously.

C. Appointment of 504/ADA Coordinator for 2002-2003

Appointment of a Section 504/ADA Coordinator should be done on an annual basis. It was the recommendation of the Davenport School District to appoint Robert L. Mata to serve as the Section 504/ADA Coordinator for the 2002-2003 school year.

MOTION: Director Low moved the appointment of Robert L. Mata to serve as the Section 504/ADA Coordinator for the 2002-2003 school year. Director Imming seconded the motion.

The vote on the motion was called and recorded as follows: Ayes: Low, Imming, Clewell, Hunter, Zamora, and Hester. Motion carried unanimously.

D. Authorization for Payment of July Bills

It was recommended after the bills have been reviewed by the administration and Board Treasurer, the Board President be authorized to approve payment of claims and warrants drawn on the Treasury for the several amounts including payment of claims and salaries, which incurred following the July 8, 2002 meeting of the Board through July 19, 2002.

MOTION: Director Imming moved after the bills have been reviewed by the administration and Board Treasurer, the Board President be authorized to approve payment of claims and warrants drawn on the Treasury for the several amounts including payment of claims and salaries, which incurred following the July 8, 2002 meeting of the Board through July 19, 2002. Director Zamora seconded the motion.

The vote on the motion was called and recorded as follows: Ayes: Imming, Zamora, Low, Clewell, Hunter, and Hester. Motion carried unanimously.

E. Board Secretary and Board Treasurer Salary for 2002-2003

It was recommended the Board approves the salary and benefits for the Board Secretary and Board Treasurer for the 2002-2003 school year as discussed in closed session.

MOTION: Director Zamora moved the Board approve the salary and benefits for the Board Secretary and Board Treasurer for the 2002-2003 school year ~~as discussed in closed session~~ as filed with the Board.* Director Clewell seconded the motion.

*Director Hunter asked to amend the motion from "as discussed in closed session" to "as filed with the Board." Directors Zamora and Clewell agreed with the amended wording change.

The vote on the motion was called and recorded as follows: Ayes: Zamora, Clewell, Imming, Hunter, Low, and Hester. Motion carried unanimously. (A copy of the salary and benefit recommendations will be included with the minutes of record.)

F. Proposed 2003 IASB Legislative Action Priorities and LAN Representative

It was recommended the Board adopt the top five IASB Legislative Action Priorities for 2003 as discussed at the Regular Board Meeting June 24, 2002.

MOTION: Director Imming moved the Board adopt the top five IASB Legislative Action Priorities as follows:

1. #7 School Finance. Supports setting allowable growth at a rate that encourages continuous school improvement and reflects actual cost increases experienced by school districts. Supports maintaining allowable growth for FY 2003 at 4.0 percent. Allowable growth for FY 2004 should be set no lower than 4.0 percent
2. #8 School Finance. Supports continued statewide financial commitment to: Early childhood initiatives including reading instruction/class size; Community empowerment areas for instruction of preschool children; Excellence in Education Program, Phases I, II and III; and School infrastructure grants through the Vision Iowa Program
3. #9 School Finance. Supports permanent appropriation of state technology grants of at least \$30 million for school districts
4. #47 Specialized Programs. Supports legislation that increases the at-risk student weighting in the state aid formula to meet the needs of this growing student population
5. Tied #5 & #6 Infrastructure #5. Supports state funding and legislation to address funding inequities existing in the local option sales and services tax, property tax, and other sources of revenue dedicated for school infrastructure
School Finance #6. Supports full funding of the state's obligation to districts that have approved the instructional support levy

Director Zamora seconded the motion.

The vote on the motion was called and recorded as follows: Ayes: Imming, Zamora, Low, Hunter, Clewell, and Hester. Motion carried unanimously.

G. Board Goals for 2002-2003

It was recommended the Board adopt the Board Goals for 2002-2003 that were discussed at the June 24 Regular Meeting and revised at the July 1, 2002 Committee of the Whole.

MOTION: Director Clewell moved the Board adopt the Board Goals for 2002-2003 that were discussed at the June 24 Regular Meeting and revised at the July 1, 2002 Committee of the Whole. Director Zamora seconded the motion.

The vote on the motion was called and recorded as follows: Ayes: Clewell, Zamora, Low, Hunter, Imming, and Hester. Motion carried unanimously. (A copy of the goals will be included with the minutes of record.)

H. National School Fitness Foundation Contribution Agreement (LIFT)

The administration recommended approval of the contribution agreement, pending approval by legal counsel, for participation with the National School Fitness Foundation in the LIFT (Leadership Fitness Training) program as previously discussed at the Committee of the Whole meeting June 3 and Regular Board meeting June 24, 2002.

MOTION: Director Zamora moved the Board approve the contribution agreement, pending approval by legal counsel, for participation with the National School Fitness Foundation in the LIFT (Leadership Fitness Training) program as previously discussed. Director Imming seconded the motion.

The vote on the motion was called and recorded as follows: Ayes: Zamora, Imming, Low, Hunter, Clewell, and Hester. Motion carried unanimously. (A copy of the agreement will be filed with the minutes of record.)

I. Legislative Action Network (LAN) Representative for 2002-03

It was recommended the Board appoint a board member to serve as the Legislative Action Network (LAN) representative for the 2002-03 school year.

MOTION: Director Imming moved the Board appoint Steve Hunter to serve as the Legislative Action Network (LAN) representative to IASB for the 2002-03 school year. Director Zamora seconded the motion.

The vote on the motion was called and recorded as follows: Ayes: Imming, Zamora, Low, Hunter, Clewell, and Hester. Motion carried unanimously.

J. Public Hearing/Final Plans & Specifications for Monroe Elementary

PRESENTATION OF PLANS AND SPECIFICATIONS

Principal Marianne Corbin thanked the Board for the opportunity to remodel Monroe. This construction will help support the efforts they are making at the school to meet the needs of diverse learners. Greg Gowey, architect from Scholtz Gowey Gere and Marolf, made a PowerPoint presentation of the work being considered for remodeling Monroe. He showed graphics of the existing construction, with the remodeling plans highlighted on each floor. Board members heard about changes in the entrance, accessibility into the building, an ADA ramp for people with disabilities, and replacement of the door system at the entrance. They learned about security measures, reception area, hallway to the media center, and how the computers will be used in the IMC and multi-purpose classroom. There will be better accessibility throughout the building. There will be remodeling of bathrooms with a new design using doorless entry. They will provide additional restroom facilities also. Mr. Gowey talked about the serving areas that change to a multi-purpose room. There will be a dumbwaiter to the lower level where the cafeteria will be located. There will be blue space in the basement area that will be enhanced with windows into the cafeteria, where 162 children can be served during each lunch period. They will maintain the shower facilities at Monroe. Mr. Gowey went through the details of the second floor and the changes for the teacher resource workroom and multi-purpose science room with storage space. The last drawings showed the north elevation of the building and a breakdown of the schematic design phase cost analysis totaling \$1,267,025 for all improvements. They hope to be able to bid during the middle of August with construction starting in September. They will start in the cafeteria on the lower level. The plan is to be complete by the start of the 2003 school year.

Director Hunter asked if there were any staff issues with this construction during the school year. Mr. Gowey said they plan to focus on the basement because we can't take away the cafeteria during the year. Then the media center will be under construction. There is not an exact time line, but it will be built around the school schedule in session. Director Hunter asked if the contractors are required to secure the area under construction? Mr. Gowey said they include a safe route in the plan during construction for students, parents, and staff. Director Clewell asked about noise levels that might cause problems for instruction. Mr. Gowey said they will have a soundproof wall; and although there will be some disruption, they will do the noisy work early or late in the day to avoid conflicts. Director Zamora was please with the additional bathrooms and moving the mechanical units from the roof.

PUBLIC HEARING

Following the presentation the Board held a public hearing on the final plans and specifications for Monroe Elementary School. President Hester asked if anyone would like to speak on the plans and specifications for Monroe. No one came forth to be heard. President Hester then declared the public hearing closed.

RECOMMENDATION

Following the public hearing, the administration made a recommendation to approve the final plans and specifications at Monroe Elementary.

MOTION: Director Zamora moved the Board approve the final plans and specifications at Monroe Elementary as outlined. Director Clewell seconded the motion.

The vote on the motion was called and recorded as follows: Ayes: Zamora, Clewell, Imming, Hunter, Low, and Hester. Motion carried unanimously. (The final plans will be included with the minutes of record.)

K. Board Policy Revision: 302.17 Investments

The administration recommended approval of the revisions made in Board Policy 302.17 Investments that were discussed at the Committee of the Whole meeting July 1, 2002.

MOTION: Director Low moved the Board approve the revisions made in Board Policy 302.17 Investments that were discussed at the Committee of the Whole meeting July 1, 2002. Director Imming seconded the motion.

Director Hunter asked about the wording change in the paragraph discussed. He felt the revision clarifying the type of investment allowed should be at the beginning of the third sentence instead of where it was shown. Director Low and Imming agreed to amend the motion taking the change into account moving the revision phase to the beginning of the sentence. It now covers all the investments listed to the extent allowed under the Iowa Code.

The vote on the amended motion was called and recorded as follows: Ayes: Low, Imming, Clewell, Hunter, Zamora, and Hester. Motion carried unanimously. (A copy of the corrected Board Policy #302.17 Investments will be part of the minutes of record.)

L. Bid #662 -- Bread Products/ Public Hearing

The recommendation is to approve Bid #662 from Interstate Brands in the amount of \$81,315 to provide bread products: sliced bread, hamburger and hot dog buns, and English muffins. The Board will conduct a public hearing on Bid #662.

MOTION: Director Zamora moved the Board accept Bid #662 from Interstate Brands in the amount of \$81,315 for bread products. Director Low seconded the motion.

The Board conducted a public hearing on Bid #662 for bread products. No one came forth to speak; the public hearing was declared closed.

The vote on the motion was called and recorded as follows: Ayes: Zamora, Low, Hunter, Imming, Clewell, and Hester. Motion carried unanimously.

M. Bid #663 -- Commercial Pizza for Secondary Schools/Public Hearing

The recommendation is to accept Bid #663 for one semester from Papa John's for 14" pizzas in the amount of \$40,250 and from Pizza Hut for 6" pizzas in the amount of \$9,900 for secondary schools. The Board will conduct a public hearing on Bid #663.

MOTION: Director Low moved the Board accept Bid #663 for one semester from Papa John's for 14" pizzas in the amount of \$40,250 and from Pizza Hut for 6" pizzas in the amount of \$9,900 for secondary schools. Director Imming seconded the motion.

The Board conducted a public hearing on Bid #663 for pizza. Alan Guard, 204 East Dover, said this was an important bid. His daughter goes to Central, and pizza at lunch makes her day. No one else came forth to speak; the public hearing was declared closed.

The vote on the motion was called and recorded as follows: Ayes: Low, Imming, Hunter, Clewell, Zamora, and Hester. Motion carried unanimously.

N. Bid #664 -- North High/YMCA Pool Scoring & Timing System/Public Hearing

The recommendation is to approve Bid #664 from George Long Co. in the amount of \$30,784 for the pool scoreboard and timing system for North High/YMCA. The Board will conduct a public hearing on Bid #664.

MOTION: Director Zamora moved the Board accept the low Bid #664 from George Long Co. in the amount of \$30,784 for the pool scoreboard and timing system for North High/YMCA. Director Low seconded the motion.

The Board conducted a public hearing on Bid #664 for the pool scoreboard and timing system for North. Director Zamora complimented whoever it was that got the bid so much lower than budget. No one else came forth to speak; the public hearing was declared closed.

The vote on the motion was called and recorded as follows: Ayes: Zamora, Low, Hunter, Imming, Clewell, and Hester. Motion carried unanimously.

**O. Bid #665 -- Davenport West Athletic Complex Construction/Public Hearing
(Reject all bids; approve re-engineering of the project)**

The recommendation for Bid #665 is to reject all bids for construction of the West Athletic Complex and re-engineer the project to meet budget limitations. The Board will conduct a public hearing on Bid #665.

MOTION: Director Imming moved the Board accept the administration's recommendation to reject all bids for #665 for construction of the West Athletic Complex and re-engineer the project to meet budget limitations. Director Clewell seconded the motion.

The Board conducted a public hearing on Bid #665 for the construction of the West Athletic Complex. President Hester asked about the re-engineering and what happens when rejecting the bids. Bill Good said we will go back to the drawing board because this was over the estimated budget. There were amenities with the design that can be considered and changed to bring this into line. President Hester asked what effect delaying construction would have. Mr. Good wasn't concerned about the building complex for the fall season. Director Low wondered if the construction climate around here had raised the costs? Mr. Good wasn't sure, but this may not have been the best time to bid on this type of construction. They will look at the breakdown and with some areas we may become our own contractors to handle some parts. No one else came forth to speak; the public hearing was declared closed.

The vote on the motion to reject all bids and re-engineer the project was called and recorded as follows: Ayes: Imming, Clewell, Hunter, Low, Zamora, and Hester. Motion carried unanimously.

P. Bid #666 -- Davenport West Athletic Complex Ball Field Lighting/Public Hearing

The recommendation is to approve Bid #666 from MUSCO Lighting in the amount of \$89,000 for the ball field lighting at the Davenport West Athletic Complex. The Board will conduct a public hearing on Bid #666.

MOTION: Director Low moved the Board approve the low Bid #666 from MUSCO lighting in the amount of \$89,000 for the ball field lighting at the Davenport West Athletic Complex. Director Zamora seconded the motion.

The Board conducted a public hearing on Bid #666 for ball field lighting at the West Athletic Complex. No one came forth to speak; the public hearing was declared closed.

The vote on the motion was called and recorded as follows: Ayes: Low, Zamora, Hunter, Imming, Clewell, and Hester. Motion carried unanimously.

Q. Bid # 667 -- Williams Intermediate Fire Door Installation/Public Hearing

The recommendation is to approve Bid #667 from Swanson Construction in the amount of \$66,946 for fire door installation at Williams Intermediate. The Board will conduct a public hearing on Bid #667.

MOTION: Director Imming moved the Board approve the administration's recommendation to approve Bid #667 from Swanson Construction in the amount of \$66,946 for fire door installation at Williams. Director Clewell seconded the motion.

The Board conducted a public hearing on Bid #667 for fire door installation at Williams. No one came forth to speak; the public hearing was declared closed.

The vote on the motion was called and recorded as follows: Ayes: Imming, Clewell, Hunter, Low, Zamora, and Hester. Motion carried unanimously.

DISCUSSION ITEMS

V. DISCUSSION ITEMS

A. Legal Services Agreement with IASB

Dr. Blanche explained the Board was asked to consider participation in the Legal Service Fund Agreement recommended by IASB. He spoke to Jennifer Owenson at IASB and they think this is important for school districts. The membership fee is \$800 to join, and the annual renewal is based on the use during the year. In some years there would be no annual fee. They only deal with statewide cases with this agreement. For district court, they do not provide assistance, but if a case goes to the Iowa Supreme Court or Federal Court, they will help defend. It is not intended to take the place of our own legal counsel. In the instances they mentioned, they provide research for school law and assistance where needed. The services can benefit a district with a statewide strategic defense network and provides consultation services. They provide the possibility of up to \$10,000 per case for legal fees decided by a committee with representatives from people across the state. About two-thirds of the districts in Iowa belong to this service.

Director Hunter asked if we had any recommendation from our attorneys on this matter. Dr. Blanche said we have legal counsel through Lane & Waterman and also through Ray & Associates for negotiations. They have twenty years of experience and have been very helpful this year. We belong to the AEA Cooperative and that provides us with a lower rate for services received from Lane & Waterman. Director Low asked if this IASB service was redundant? Director Imming also questioned this. Although he supported IASB membership, he said we have considered this agreement before and have not joined. The main benefit was to the smaller districts. He didn't know if UEN had discussed this matter. He felt this was similar to services offered through AEA. We support them, but we may or may not use their services like the smaller districts do. Dr. Blanche believed Cedar Rapids did belong to this as one of the UEN districts. We have an option to join this at any time, and since UEN is meeting in August, we can review this with them and bring back more information. If there are compelling reasons to belong, we will let the Board know. Director Low would like to know what services Cedar Rapids was receiving through their membership. Director Hunter would like information on what type of cases Cedar Rapids has used this service. Director Imming thought they had a US Supreme Court case they lost on a Special Education issue.

B. Administrative Organizational Structure for 2002-2003

Dr. Blanche highlighted assignments for administrative organizational structure in 2002-2003. There were several changes: (1) Dr. Grady's position was eliminated with her retirement. (2) Ron Owen's position as Assistant Director of Technology was eliminated and he was assigned to West High as Associate Principal to fill a vacancy there. (3) Co-Director of Human Resources is no longer assigned to Ethel Reynolds. She will be directing principals and teaming with Bill Thiessen as well as working with teacher contracts or negotiations. Many of her duties will be with building administrators and school improvement areas, not Human Resources. Rita Watts is once again called the Director of Human Resources. This should end the confusion concerning us having two

directors of human resources. (4) The AEA curriculum and assessment piece has been eliminated. We do not have just one individual assigned to our District for this purpose. Bob Mata has responsibility for District assessment.

The updated chart accurately reflects Donna Cooper's position as Supervisor of Support Services that was changed a year ago. The Grants Manager now answers directly to the Executive Director of Learning Services. There are six people who directly report to Dr. Blanche: Bill Thiessen, Christie Wallace Noring, Randy Schrader, Marsha Tangen, Howard Hunigan, and Ethel Reynolds. Director Zamora had some concerns about the number of individuals who were reporting to the CFO, and there was a lot of supervision required. Dr. Blanche explained that four of the people on the chart actually reported to Bill Good, Director of Operations, and not to Marsha Tangen, CFO. President Hester commented about the number of changes and also changes in the administrators at the schools. He would like to have some clarification of who is at what school this year.

ADMINISTRATIVE AND BOARD REPORTS

VI. ADMINISTRATIVE AND INSTRUCTIONAL REPORTS

1. Dr. Blanche said the Board and Administration wished to express their sympathy to the family of Dr. Marvin Oshann who passed away. He had over a decade of service to our district students and employees. We appreciated all his work and efforts.

VII. BOARD REPORTS AND REQUESTS

1. Director Zamora (Request for Information) Have we accommodated the Metro Swim Team so they do not have to pay the YMCA for facilities they have been routinely using?
2. Director Imming (Request for Information) Information regarding Summit Program including payments by other districts for students from outside our district, and collections from other districts for the last two years. He would like a summary of requirements governing this arrangement including the agreement between our District and Summit.
3. President Hester thanked Mr. & Mrs. Craig for attending and staying through the whole meeting. A special welcome was extended to Mr. Craig, the new principal at Central.

ADJOURNMENT

MOTION: Director Low moved the Board adjourn. Director Zamora seconded the motion.

The vote on the motion was called and recorded as follows: Ayes, Low, Zamora, Clewell, Imming, Hunter, and Hester. Motion carried unanimously.

President Hester declared the board meeting adjourned at 8:30 PM.

Linda M. Smith, Board Secretary