

# ANNUAL AND REGULAR MEETING

## JULY 14, 2003

The Board of Directors of the Davenport Community School District in the Counties of Scott and Muscatine, State of Iowa, met in closed and regular sessions, pursuant to law and the rules of the Board, on Monday, July 14, 2003 in the Executive Conference Room and Jim Hester Board Room of the Davenport Schools Administration Service Center, 1606 Brady Street, Davenport, Iowa, in said District. President Susan Low called the Exempt Session on Negotiations to order at 6:00 PM. The annual meeting was called to order at 7:25 PM.

On roll call the following members were present: President Susan Low; Directors Richard Clewell, Alan Guard, Katie Hanson, Steve Hunter, Dan Portes, and Larry Roberson.

### EXEMPT SESSION

#### 6:00 PM EXEMPT SESSION - NEGOTIATIONS

The Board held a closed session to conduct a strategy meeting of a public employer for employees covered by a bargaining agreement, as provided in Chapter 20.17 (3), Code of Iowa; and for employees not covered by a bargaining agreement, as provided in Section 21.9, Code of Iowa.

The Board moved into the Exempt Session at 6:00 PM. By consensus the Board returned to open session at 7:15 PM and took a 10-minute recess before starting the Annual Meeting at 7:25 PM.

President Low apologized for the delay in starting the meeting and then asked for a motion regarding a change in the tentative agenda schedule.

### AMENDING THE TENTATIVE AGENDA

**MOTION:** Director Hunter moved the Board adopt the addendum to the agenda as presented to add two (2) items requiring action shown as V. (L) Custodial Contract for 2003-2004 and V. (M) Food Service Contract for 2003-2004 (and 2004-2005\*). Director Clewell seconded the motion to amend the agenda.

Director Hunter stated the reason for having the addendum added, without having 24-hour notice, was due to good cause so contracts could be ratified before the start of the school year, as the Board was not scheduled to meet again for action until August 11, 2003. The unions just ratified the contracts over the weekend on Friday and Sunday. [Note: Notice of the Addendum to the Agenda was posted and e-mailed out at 9:00 AM on 7/14/03.]

Director Guard clarified that the agreement time frame for the Food Service Contract was for two years, not the one year listed.

\*The additional year for the Food Service Contract for 2004-2005 was corrected in the motion and agreed to by both Hunter and Clewell.

**ACTION:** The vote on the corrected motion was called and recorded as follows: Ayes: Hunter, Clewell, Guard, Hanson, Portes, Roberson, and Low. Motion carried unanimously.

7:25 PM

## ANNUAL MEETING

### I. ANNUAL MEETING

#### A. Affirmation of Appointment of the Board Secretary

The Board was asked to affirm the appointment of Linda Smith Kortemeyer to serve as the School Board Secretary for 2003-2004.

**MOTION:** Director Clewell moved the Board affirm the appointment of Linda Smith Kortemeyer to serve as the School Board Secretary for 2003-2004. Director Roberson seconded the motion.

The vote on the motion was called and recorded as follows: Ayes: Clewell, Roberson, Guard, Hanson, Hunter, Portes, and Low. Motion carried unanimously.

#### B. Affirmation of Appointment of the Board Treasurer

The Board was asked to affirm the appointment of Linda Smith Kortemeyer to serve as the School Board Treasurer for 2003-2004.

**MOTION:** Director Guard moved the Board affirm the appointment of Linda Smith Kortemeyer to serve as the School Board Treasurer for 2003-2004. Director Portes seconded the motion.

The vote on the motion was called and recorded as follows: Ayes: Guard, Portes, Clewell, Hanson, Hunter, Roberson, and Low. Motion carried unanimously.

#### C. Oath of Office for Board Secretary and Treasurer

Board President Susan Low administered the Oath of Office to Linda Smith Kortemeyer. She accepted the oath to discharge the duties of the Office of Board Secretary and Treasurer for the Davenport School District to the best of her abilities.

#### D. Designation of Financial Institutions of Deposit

Director Guard commented that the Code of Iowa requires the Board of Directors to adopt a resolution naming financial institutions which may be used as depositories of funds and the maximum amount that may be deposited in each financial institution any one time. The list submitted is designed to cover the maximum possible amounts anticipated under the recommended revision in investment procedures. It was recommended the Board adopt the resolution.

**MOTION:** Director Guard moved approval of the following resolution as presented:

RESOLVED, by the Board of Directors of the Davenport Community School District, in the Counties of Scott and Muscatine, State of Iowa, that the following named financial institutions are hereby designated as depositories of funds for said school district in amounts not to exceed the amounts hereinafter set forth, and the School District's Treasurer is hereby authorized to deposit the Davenport Community School District's funds in the amount not to exceed named for said financial institutions:

Name of Financial Institution

Location

Maximum Amount

Wells Fargo	Davenport, Iowa	\$45,000,000
US Bank	Davenport, Iowa	\$45,000,000
Northwest Bank & Trust Co.	Davenport, Iowa	\$20,000,000
First Midwest Bank, N.A.	Davenport, Iowa	\$45,000,000
Quad City Bank & Trust	Davenport, Iowa	\$20,000,000
Metrobank	Davenport, Iowa	\$20,000,000
Blue Grass Savings Bank	Blue Grass, Iowa	\$ 5,000,000
Buffalo Savings Bank	Buffalo, Iowa	\$ 5,000,000
Walcott Trust & Savings Bank	Walcott, Iowa	\$ 5,000,000
Iowa Schools Joint Investment Trust	Des Moines, Iowa	\$45,000,000
Valley Bank	Davenport, Iowa	\$ 20,000,000

Director Portes seconded the resolution motion.

The vote on the motion was called and recorded as follows: Ayes: Guard, Portes, Clewell, Hanson, Roberson, and Low. Abstaining: Hunter. Motion carried.

**E. Adjournment**

**MOTION:** Director Portes moved the Board should adjourn the Annual Meeting and immediately reconvene in Regular Session. Director Roberson seconded the motion.

The vote on the motion was called and recorded as follows: Ayes: Portes, Roberson, Clewell, Guard, Hanson, Hunter, and Low. Motion carried unanimously.

Board President Low declared the Annual Meeting adjourned at 7:30 PM.

\* \* \* \* \*

7:30 PM

## REGULAR BOARD MEETING

## RECOGNITIONS

## I. RECOGNITION

**A. Bill Good, Director of Support Services \* Dr. Jim Blanche, Superintendent**

President Low said the District wanted to take this opportunity to recognize the exemplary service of Mr. **Bill Good**, Director of Support Services for the Davenport Community School District. Mr. Good has provided a leadership role for dozens of capital improvement projects funded with Local Option Sales Tax dollars or with Physical Plant and Equipment funds.

Mr. Good was presented with a plaque that read, "In recognition of your leadership with several dozen capital improvement projects, thereby improving the learning and work environment throughout the district, the Board of Education hereby recognizes your significant contribution to the Davenport Community School District. The school district is made better by the time you give and the talents you share."

The Board and other members of the community took time to thank Mr. Good for his service. Jennifer Betker talked about Bill and his wife being active at Adams when their children attended that school. They were always pleasant and had very constructive comments to promote education and safety for the children. Mr. Good was a workhorse for us and Ms. Betker wanted to congratulate him. Donna Cooper has worked with Mr. Good for 13 years and for the last 3 to 4 years with construction projects. She said Bill pushes you to your limits and asks a lot of questions. He is a great leader and we depend on him. We are accomplishing some great things in the district because of the role he has played. Dr. Blanche said he has worked with Bill both as a building principal and now as a superintendent. Mr. Good always treats him the same--as a partner and with the idea of making things better for the students.

Director Hunter said Bill takes into account the end results of the projects he directs. There was always a basis for why we were doing something and what the cost considerations were. The data he gave the Board was very beneficial, and we look forward to working with him in the future. The Board wanted to recognize Bill in the middle of his finest hour. Director Portes said Bill was dedicated, committed, thoughtful, and professional. Director Roberson said Bill always provided information for him that was needed. Director Clewell praised Bill for his work and listening to concerns of administrators and parents. He works with dignity and listens to obtuse questions from the Board that he puts into practical application. Director Guard thanked Bill for showing the Board many things and explaining the plans being proposed. Director Hanson said seven years ago their school needed a playground, and she was told to call Bill Good. He answered her calls and they completed the project. Bill was always helpful in figuring out problems. He also showed up to our school events. President Low said in the past eight years, they have gone through some trials and tribulations. Bill spent considerable hours on projects, to the detriment of his family at times. He always made sure the needs of the Board were taken care of first. She thanked Bill for his hours spent in the education field and for helping the Board make their decisions.

## COMMUNICATIONS

### II. COMMUNICATIONS

- A. Monday, August 4, 5:30 PM, Committee of the Whole, Administration Service Center, Jim Hester Board Room
- B. Monday, August 11, 7:00 PM, Regular Board Meeting, Administration Service Center, Jim Hester Board Room
- C. Thursday, August 21, First Semester begins and Kindergarten Testing; 2 hour early dismissal
- D. Monday, August 25, Kindergarten begins
- E. Monday, August 25, 7:00 PM, Regular Board Meeting, Administration Service Center, Jim Hester Board Room
- F. School Board Election Information (Packets available from the Board Secretary)
  - Monday, July 7; Candidate filing begins
  - Saturday, July 26; Last day for vacancies
  - **Thursday, July 31 @ 5 PM; Candidate filing deadline**
  - Tuesday, August 5, Withdrawal deadline
  - Tuesday, August 5, Objection deadline
  - Friday, August 29 by 5 PM, Voter registration deadline
  - **Tuesday, September 9, School Board Election Day (7 AM to 8 PM)**
- G. Open Forum
  1. Jennifer Betker, 3047 Halcyon Drive, Bettendorf, talked about teacher evaluation, benchmarks, and the three-day rotation schedule. She began by thanking the Board for their efforts in providing quality education. She talked about the benefits of physical education programs for students and the cross-cultural learning. The teachers have many goals to accomplish and she impacts over 600 students during the year. She had concerns about the three-day rotations at some buildings and the lack of frequency.
  2. Kathy Middleton, 2327 Ripley, Davenport, is a teacher at Adams and thanked the Board for listening to the concerns of the staff regarding the three-day rotation plan. She thanked Dr. Blanche for his openness and for listening to their appeals. She has provided some articles about the benefits of the arts in our curriculum. These classes prepare students by helping them with self-discipline, community skills, academic growth, and stimulating their brains. We need a strong arts program in order to enable students to succeed.
  3. Christie Pitts, 2412 Davenport Avenue, Davenport, has been a PE educator for eight years with the last six at Buchanan. She was on a three-day rotation and talked about her experiences with a two-day rotation plan that she felt was better. With the three-day plan, she only had 59 days with students or one-quarter less for instruction. She spoke of her concerns and how this affects other parts of the curriculum. She was worried about the problems with children's health issues when the rotation schedule changed. There isn't enough time to accomplish everything with a three-day rotation plan, and she was afraid the standards would slip.

## CONSENT AGENDA

### III. CONSENT AGENDA

To conserve time and focus attention on non-routine matters on the agenda, the Board considered a number of items grouped together as a Consent Agenda, all items to be approved in one motion.

#### A. Reading of the Minutes of the Last Regular and Intervening Meetings

The minutes from the last Regular Board Meeting June 23, 2003 and the Committee of the Whole meeting July 7, 2003 were presented for approval.

#### B. Secretary/Treasurer's Financial Report

It was recommended that the Treasurer's monthly reports of receipts and disbursements of the various funds for the period ending May 31, 2003 be approved.

#### C. Personnel: Appointments, Resignations, Etc.

##### RESIGNATIONS/TERMINATIONS: ADMINISTRATIVE

Wallace Noring, Christie Public Communications Officer Administration Service Center	Effective: June 27, 2003 Years of Service: 12 yrs. 1 mo.
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##### RESIGNATIONS/TERMINATIONS: CERTIFICATED

Bloom, Mark Social Studies North High	Effective: 6/20/2003 Years of Service: 7 yrs. 1 mo.
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Caparula, James Social Studies (.5) Smart Intermediate	Effective: 06/27/03 Years of Service: 7 yrs.
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Coller, Piper Art Smart Intermediate	Effective: 6/16/2003 Years of Service: 10 mos.
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Foster, Lynda Art/Social Studies Buchanan Elementary	Effective: 06/04/2003 Years of Service: 11 mos.
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Kingery, Sterling Counselor Central High	Effective: 06/30/2003 Years of Service: 10 mos.
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Stanley, Corinne Spanish Smart Intermediate	Effective: 06/16/2003 Years of Service: 2 yrs. 10 mos.
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Ware, Melissa	Effective: 6/13/2003
LOA	Years of Service: 8 yrs. 4 mos.

## RESIGNATIONS FROM SUPPLEMENTAL CONTRACTS

Alongi, Jennifer	6%
Dept. Head Intermediate	\$1,430.00
Williams Intermediate	
Bloom, Mark	25%
Head Varsity Football Coach	\$6,034.00
North High	
Burden, Bill	25%
Basketball, Boys Varsity	\$6,034.00
Central High	
Caparula, James	20%
Activities Dir. Intermediate	\$4,827.00
Smart Intermediate	
Cavanaugh, Gerald	7%
Tennis, Head Coach	\$1,689.00
Central High	
Ekstrand, Kelli	5%
Elementary Vocal Music	\$1,207.00
Buchanan Elementary	
Fox, Angela	6%
Teacher-In-Charge (.5)	\$1,810.00
Garfield Elementary	
Gaydosh, Ann	10%
Events Manager	\$2,414.00
West High	
Humphries, Jason	7%
Football, Grade 7	\$1,689.00
Wood Intermediate	
Mott, Dennis	4%
Marching Band	\$965.00
West High	
Riewerts, Ryan	5%
Musical Book Director	\$1,207.00
North High	
Sedgwick, Brian	7%
Assistant Football, Grade 8	\$1,689.00
Sudlow Intermediate	
Thovson, Katie	6%
Dept. Head, Intermediate	\$1,448.00

## Sudlow Intermediate

Valleroy, Julia	10%
Asst. Varsity Boys Swimming	\$2,414.00
West High	

Verdon, Stephen	10%
Girls' Track – Assistant Varsity	\$2,414.00
West High	

## SUPPLEMENTAL APPOINTMENTS

Amendt, Julie	6%
Department Head	\$1,448.00
Central High	

Bailey, Samuel	4%
Marching Band	\$965.00
West High	

Brennan, Susan	15%
Teacher-In-Charge (.5)	\$1,810.00
Fillmore Elementary	

Eickhoff, Jean	6%
Dept. Head Intermediate (.5)	\$1,448.00
Williams Intermediate	

Hafner, Dan	15%
Teacher-In-Charge	\$3,620.00
McKinley Elementary	

Hafner, Dan	5%
Safety Patrol	\$1,207.00
McKinley Elementary	

Hatcher, Richard	6%
Dept. Head Intermediate (.5)	\$1,448.00
Williams Intermediate	

Heller, Megan	6%
Dept. Head Intermediate (.5)	\$1,448.00
Williams Intermediate	

Hoeksema, Tom	9%
Head Freshman Football Coach	\$2,172.00
Central High	

McMillen, Kathleen	18%
Vocal Music SH	\$4,344.00
Central High	

Moorhead, Joan	6%
Dept. Head Intermediate (.5)	\$1,448.00
Williams Intermediate	

Porter, James Assistant Football, Grade 8 Sudlow Intermediate	7% \$1,689.00
Reno, Amelia Dept. Head Intermediate (.5) Williams Intermediate	6% \$1,448.00
Smith, Keith Assistant Freshman Football Coach Central High	8% \$1,931.00
Striegel, Scott Head Sophomore Football Coach Central High	12% \$2,896.00
TeBrake, Rebecca Dept. Head Intermediate (.5) Williams Intermediate	6% \$1,448.00
Valant, Rick Assistant Varsity Football Central High	12% \$2,896.00
Voyles, Suzanne Head Boys' Golf Coach North High	7% \$1,689.00
Wood, Mike Department Head West High	6% \$1,448.00

## APPOINTMENTS: CERTIFICATED

Awkerman, Danielle French Wood Intermediate	Degree: B.A. – Step 1 Effective: August 19, 2003 Salary: \$24,785.00
Bryant, Ralph Dean of Students Central High School	Effective: August 14, 2003 Salary: TBD Hours: .50 FTE
Buckles, Jennifer PreSchool Madison Elementary	Degree: B.A. – Step 1 Effective: August 19, 2003 Salary: \$24,785.00
Burroughs, Donna Preschool (.5) Truman Elementary	Degree: B.S. – Step 3 Effective: August 19, 2003 Salary: \$13,632.00
Caparula, James Dean of Students West High School	Effective: August 14, 2003 Salary: TBD Hours: .50 FTE
Cartee, Christopher Physical Education	Degree: B.A. – Step 1 Effective: August 19, 2003

	Wood/Monroe	Salary: \$24,785.00
**	Cribbs, Rochelle Grade 1 Jefferson/Edison	Degree: B.A. – Step 1 Effective: August 19, 2003 Salary: \$24,785.00
	Dainels, Lynn Industrial Technology Smart Intermediate	Degree: B.A. +15 – Step 7 Effective: August 19, 2003 Salary: \$33,460.00
	Downs, Karen Grade 1 Lincoln Fundamental	Degree: B.A. – Step 9 Effective: August 19, 2003 Salary: \$34,699.00
	Flynn, Paul Dean of Students West High School	Effective: August 14, 2003 Salary: TBD Hours: .50 FTE
	Foster, Jason Social Studies West High	Degree: B.A. – Step 1 Effective: August 19, 2003 Salary: \$24,785.00
	Guyette, Sara Science, Grade 8 Smart Intermediate	Degree: B.A. – Step 1 Effective: August 19, 2003 Salary: \$24,785.00
	Hall, Deborah Language Arts West High	Degree: B.A. – Step 1 Effective: August 19, 2003 Salary: \$24,785.00
	Halverson, Carolyn Media Specialist Hayes Elementary	Degree: B.A.+15 – Step 11 Effective: August 19, 2003 Salary: \$38,417.00
	Harrington, Lisa Science West High	Degree: B.A. – Step 1 Effective: August 19, 2003 Salary: \$24,785.00
	Hayek-Gersdorf, Erin Science Grade 8 Wood Intermediate	Degree: B.A. – Step 1 Effective: August 19, 2003 Salary: \$24,785.00
	Hensel, Alissa Math (.5) West High	Degree: B.A. – Step 1 Effective: August 19, 2003 Salary: \$12,392.50

Herrig, Amy PreSchool Hayes Elementary	Degree: B. A. – Step 3 Effective: August 19, 2003 Salary: \$27,264.00
Janes, Kristin Language Arts Gr. 7 Sudlow Intermediate	Degree: B.A. – Step 1 Effective: August 19, 2003 Salary: \$24,785.00
Klingborg, Robert Industrial Technology Smart Intermediate	Degree: B.A. – Step 3 Effective: August 19, 2003 Salary: \$27,264.00
Lynch, Lynn SpEd/Resource Wood Intermediate	Degree: B.A.+15 – Step 6 Effective: August 19, 2003 Salary: \$34,699.00
McCannon, Tennesha Health Sudlow Intermediate	Degree: B.A. – Step 1 Effective: August 19, 2003 Salary: \$24,785.00
Meaney, Brian Social Studies Smart Intermediate	Degree: B.A. – Step 1 Effective: August 19, 2003 Salary: \$24,785.00
Mickelson, Shauna SpEd/ Resource Wood Intermediate	Degree: B.A. – Step 1 Effective: August 19, 2003 Salary: \$24,785.00
Mussman, Abby Language Arts West High	Degree: B.A. – Step 1 Effective: August 19, 2003 Salary: \$24,785.00
** Newton, Toni Special Education/MC/SCI Jefferson/Edison	Degree: B.A. – Step 1 Effective: August 19, 2003 Salary: \$24,785.00
Pearson, Karrie Autistic K-5 McKinley Elementary	Degree: B.A. – Step 5 Effective: August 19, 2003 Salary: \$29,742.00
Petersen, Danna Special Education/MC/SCI West High	Degree: M.Ed. – Step 9 Effective: August 19, 2003 Salary: \$38,417.00
Porter, Judith Special Education/BD Kimberly Center	Degree: B.S. – Step 1 Effective: August 19, 2003 Salary: \$24,785.00
Proesch, Laurie SpEd/MultiCat/Res Harrison Elementary	Degree: B.A. – Step 2 Effective: August 19, 2003 Salary: \$26,024.00

Reagan, Edward Grade 5 (.5) Jackson Elementary	Degree: B.A. – Step 5 Effective: August 19, 2003 Salary: \$14,871.00
Rydder, Susan Grade 1 Fillmore Elementary	Degree: M.Ed. – Step 11 Effective: August 19, 2003 Salary: \$40,895.00
Schrader, Priscilla SpEd/MultiCat/Resource Wood Intermediate	Degree: B.A. – Step 3 Effective: August 19, 2003 Salary: \$27,264.00
Sherman, Jerilyn Media Specialist Jefferson Elementary	Degree: B.A.+15 – Step 5 Effective: August 19, 2003 Salary: \$30,981.00
Siokos, James SpEd/MultiCat/SCI Sudlow Intermediate	Degree: B.A. – Step 1 Effective: August 19, 2003 Salary: \$24,785.00
Slentz, Tracy Grade 1 Lincoln Elementary	Degree: B.A. +15 – Step 1 Effective: August 19, 2003 Salary: \$26,024.00
Sood, Shalina SpEd/MultiCat/SCI West High	Degree: B.A.+15 – Step 4 Effective: August 19, 2003 Salary: \$29,742.00
Steele, Kathleen Art Buchanan/Jackson	Degree: B.A. – Step 4 Effective: August 19, 2003 Salary: \$28,503.00
Trimble, Andrea Spanish (.83) Central High	Degree: B.A. – Step 10 Effective: August 19, 2003 Salary: \$29,828.54
Tubbs, Sarah SpEd/BD Washington Elementary	Degree: B.A. – Step 1 Effective: August 19, 2003 Salary: \$24,785.00
Wallaert, Thomas SpEd/ Resource Sudlow Intermediate	Degree: B.A. – Step 1 Effective: August 19, 2003 Salary: \$24,785.00
Weede, Sherry Art Walcott/Jackson Elementary	Degree: B.A. – Step 4 Effective: August 19, 2003 Salary: \$28,503.00
Weller, Bettina Family and Consumer Science North High/Central High	Degree: M.A.+15 – Step 11 Effective: August 19, 2003 Salary: \$42,135.00

Wesenberg, Rhonda  
Language Arts (.67)  
Williams Intermediate  
Degree: B.A. – Step 1  
Effective: August 19, 2003  
Salary: \$24,785.00

Wisdo, Courtney  
Reading Recovery(.5)/Title 1 Parent  
Liason (.5)  
Fillmore Elementary  
Degree: B.A. – Step 4  
Effective: August 19, 2003  
Salary: \$28,503.00

\*\* Zaragoza, Heather  
Special Education/MC/SCI  
Fillmore Elementary  
Degree: B.A. – Step 1  
Effective: August 19, 2003  
Salary: \$24,785.00

#### RESIGNATIONS/TERMINATIONS: CLASSIFIED

Calsyn, Kimberly  
Food Service Cashier  
Sudlow Intermediate  
Effective: June 26, 2003  
Years of Service: 2 mos.

Clark, Nedra  
Para Educator  
Wood Intermediate  
Effective: July 2, 2003  
Years of Service: 9 years, 10 mos.

Fields, Susan  
Food Service Cook-in-charge  
Buchanan Elementary  
Effective: July 16, 2003  
Years of Service: 13 years, 5 mos.

Fister, Kay  
Administrative Assistant  
Administration Service Center  
Effective: July 7, 2003  
Years of Service: 3 years

Hartley, Elizabeth  
Para Educator  
Hoover Children's Village  
Effective: July 14, 2003  
Years of Service: 14 years, 2 mos.

King, Angela  
Para Educator  
Madison Elementary  
Effective: June 17, 2003  
Years of Service: 10 mos.

Malone, Roxanne  
Para Educator  
Hoover Children's Village  
Effective: June 11, 2003  
Years of Service: 6 mos.

Prachar, Cynthia  
Para Educator  
Washington Elementary  
Effective: July 31, 2003  
Years of Service: 7 years, 9 mos.

Waterman, Lynne  
Para Educator  
Madison Elementary  
Effective: July 3, 2003  
Years of Service: 4 mos.

## LEAVES OF ABSENCE: CLASSIFIED

Kemp, Stacy  
Para Educator  
LOA  
Extension of Leave of Absence Without Pay  
03/25/2002 to return 08/21/2003

Mattingly, Frances  
Para Educator  
Eisenhower Elementary  
Leave of Absence without Pay  
June 5, 2003 to Start of School 2004-2005

Mills, Patricia  
Custodian  
Sudlow Intermediate School  
Extended Leave of Absence without Pay  
Effective: May 23, 2003

## RETIREMENTS: CLASSIFIED

Clauson, Connie  
Food Service Cashier  
Williams Intermediate  
Effective: June 25, 2003  
Years of Service: 18 years, 8 mos

Koble, Melvin Eugene  
Para Educator  
North High School  
Effective: July 31, 2003  
Years of Service: 14 years, 10 mos

## APPOINTMENTS: CLASSIFIED

Marxen, Lisa  
Food Service Cashier  
Fillmore Elementary  
Effective: August 4, 2003  
Salary: \$7.07/hr  
Hours: 4 hr/day

Prachar, Cynthia  
Clerk III, 10½ month  
Washington Elementary  
Effective: August 1, 2003  
Salary: \$10.04  
Hours: 8.00

\* Not a Teacher      \*\* Guest Teacher      \*\*\* Not a Replacement

**MOTION:** Director Hunter moved the Board approve the Consent Agenda as published. Director Clewell seconded the motion.

The vote on the motion was called and recorded as follows: Ayes: Hunter, Clewell, Guard, Hanson, Portes, Roberson, and Low. Motion carried unanimously.

## APPROVAL OF BILLS

### IV. APPROVAL OF BILLS

A resolution was recommended by the Administration for adoption of the bills.

**MOTION:** Director Guard moved the Board approve resolution for adoption of bills, "Resolved that all claims presented to the Board having been duly certified as correct by the Secretary, and reviewed by the administration and Board Treasurer, the same be and they are hereby audited and allowed as just claims and warrants drawn on the Treasury for the several amounts. Further Resolved, that the payment of claims and salaries be approved as presented, with the exception of voided Check #138097 for \$670.72. Director Roberson seconded the motion.

The vote on the motion was called and recorded as follows: Ayes: Guard, Roberson, Clewell, Hanson, Hunter, Portes, and Low. Motion carried unanimously.

## OTHER ITEMS REQUIRING ACTION

### V. OTHER ITEMS REQUIRING ACTION

#### A. Board Meeting Calendar for 2003-2004

It was recommended the official calendar scheduling Regular Meetings for the Board of Directors for the 2003-2004 school year be approved.

**MOTION:** Director Portes moved the Board approve the Official Board Calendar that schedules the Regular Meetings of the Board of Directors for the 2003-2004 school year. Director Hunter seconded the motion.

The vote on the motion was called and recorded as follows: Ayes: Portes, Hunter, Clewell, Guard, Hanson, Roberson, and Low. Motion carried unanimously. (A copy of the calendar will be included with the minutes of record.)

#### B. Appointment of 504/ADA Coordinator for 2003-2004

Appointment of a Section 504/ADA Coordinator is done on an annual basis. It was the recommendation of the Davenport School District to appoint Robert L. Mata to serve as the Section 504/ADA Coordinator for the 2003-2004 school year.

**MOTION:** Director Portes moved the Board appoint Robert L. Mata to serve as the Section 504/ADA Coordinator for the 2003-2004 school year. Director Clewell seconded the motion.

The vote on the motion was called and recorded as follows: Ayes: Portes, Clewell, Guard, Hanson, Hunter, Roberson, and Low. Motion carried unanimously.

**C. Authorization for Payment of July Bills**

It was recommended after the bills have been reviewed by the administration and Board Treasurer, the Board President be authorized to approve payment of claims and warrants drawn on the Treasury for the several amounts including payment of claims and salaries, which incurred following the July 14, 2003 meeting of the Board through July 22, 2003.

**MOTION:** Director Guard moved the Board adopt the resolution that after the bills have been reviewed by the administration and Board Treasurer, the Board President be authorized to approve payment of claims and warrants drawn on the Treasury for the several amounts including payment of claims and salaries, which incurred following the July 14, 2003 meeting of the Board through July 22, 2003. Director Roberson seconded the motion.

The vote on the motion was called and recorded as follows: Ayes: Guard, Roberson, Clewell, Hanson, Hunter, Portes, and Low. Motion carried unanimously.

**D. Board Secretary and Board Treasurer Salary for 2003-2004**

It was recommended the Board approves the salary and benefits for the Board Secretary and Board Treasurer for the 2003-2004 school year as reviewed and outlined.

**MOTION:** Director Roberson moved the Board approve the salary and benefits of the Board Secretary and Board Treasurer for the 2003-2004 school year as reviewed and outlined.

The vote on the motion was called and recorded as follows: Ayes: Roberson, Hanson, Portes, Hunter, Guard, Clewell, and Low. (A copy of the salary and benefit recommendations will be included with the minutes of record.)

**E. Administrators Contract for 2003-2004 (Postponed)**

It was recommended the Board approves the Administrators Contracts with salary and benefits for the 2003-2004 school year as reviewed and outlined.

**MOTION:** Director Roberson moved the Board postpone taking action on the administrators' contracts at this time. Director Hunter seconded the motion.

The vote on the motion was called and recorded as follows: Ayes: Roberson, Hunter, Clewell, Guard, Hanson, Portes, and Low. Motion to postpone carried unanimously.

**F. Board Policy Revision: #504.05 Expulsion/Exclusion**

The administration recommended approval of the revisions made in Board Policy #504.05 Expulsion/Exclusion as discussed at several committee meetings.

**MOTION:** Director Clewell moved the Board approve the revisions made to Board Policy #504.05 Expulsion/Exclusion as discussed at several meetings. Director Portes seconded the motion.

The vote on the motion was called and recorded as follows: Ayes: Clewell, Portes, Guard, Hanson, Hunter, Roberson, and Low. Motion carried unanimously. (A copy of the revised Board Policy #504.05 Expulsion/Exclusion will be part of the minutes of record.)

**G. Board Policy #401.01 Employment Equity and Non Discrimination**

**MOTION:** Director Clewell moved the Board approve the revisions made to Board Policy #401.01 Employment Equity and Non Discrimination as discussed at the Committee of the Whole on July 7, 2003. Director Portes seconded the motion.

The vote on the motion was called and recorded as follows: Ayes: Clewell, Portes, Guard, Hanson, Hunter, Roberson, and Low. Motion carried unanimously. (A copy of the revised Board Policy #401.01 Employment Equity and Non Discrimination will be part of the minutes of record.)

**H. Board Policy #401.02 Affirmative Action Statement**

**MOTION:** Director Clewell moved the Board approve the revisions made to Board Policy #401.02 Affirmative Action Statement as discussed at the Committee of the Whole on July 7, 2003. Director Roberson seconded the motion.

The vote on the motion was called and recorded as follows: Ayes: Clewell, Roberson, Guard, Hanson, Hunter, Portes, and Low. Motion carried unanimously. (A copy of the revised Board Policy #401.02 Affirmative Action Statement will be part of the minutes of record.)

**I. Bid #720 -- Commercial Pizza for Secondary Schools/ Public Hearing**

The administration recommended acceptance of low Bid #720 from Domino's in the amount of \$5.74 per pizza for the 14 inch size, with an estimated cost of \$28,700.

**MOTION:** Director Guard moved the Board accept the low Bid #720 from Domino's in the amount of \$5.74 per pizza for the 14 inch size, with an estimated cost of \$28,700. Director Roberson seconded the motion.

The Board conducted a public hearing on Bid #720 for pizza for secondary schools. No one came forth to speak; the public hearing was declared closed.

The vote on the motion was called and recorded as follows: Ayes: Guard, Roberson, Clewell, Hanson, Hunter, Portes, and Low. Motion carried unanimously.

**J. Bid #721 -- Milk and Other Dairy Products/ Public Hearing**

The administration recommended approval of Bid #721 from Swiss Valley Farms in Eldridge in the amount of \$4,980 per day based upon previous year's usage for milk and other dairy products for all schools. This includes milk coolers, delivery, and stocking services.

**MOTION:** Director Clewell moved the Board accept Bid #721 from Swiss Valley Farms in Eldridge for milk and other dairy products for all schools in the amount of \$4,890 per day based upon previous year's usage. Director Hanson seconded the motion.

The Board conducted a public hearing on Bid #721 for milk and other dairy products, that includes milk cooler, delivery, and stocking services. No one came forth to speak; the public hearing was declared closed.

The vote on the motion was called and recorded as follows: Ayes: Clewell, Hanson, Guard, Portes, Roberson, and Low. Abstaining: Hunter. Motion carried.

**K. Bid #722 -- Other Beverages (Water & Juice Products)/Public Hearing**

The administration recommended Bid #722 from Coca-Cola Bottling, Davenport in the amount of \$90,580.66, for a one-year bid, with an option to renew each year for a maximum total of three years, for beverages other than milk for high school and catering needs for Food & Nutrition Services, as well as display cooler, delivery and stocking services.

**MOTION:** Director Guard moved the Board award Bid #722 to Coca-Cola Bottling, for beverages other than milk, as well as the display, cooler, delivery and stocking services in the amount of \$90,580.66, for a one-year bid, with an option to renew each year for a maximum total of three years. Director Portes seconded the motion.

The Board conducted a public hearing on Bid #722 for beverages other than milk. No one came forth to speak; the public hearing was declared closed.

Director Clewell asked for clarification on what this bid included in beverages other than milk. Laurie Peyton responded that it included products such as bottled water, 100% juice products, ice tea, sports drinks, but not carbonated beverages.

The vote on the motion was called and recorded as follows: Ayes: Guard, Portes, Clewell, Hanson, Hunter, Roberson, and Low. Motion carried unanimously.

**ADDENDUM TO THE AGENDA**

**REASON:** An addendum was added to the tentative agenda due to good cause so contracts can be ratified before the start of the school year as the Board was not scheduled to meet for action again until August 11, 2003.

**L. Custodial Contract for 2003-2004 School Year (ADDED 7/14/03)**

The administration recommended approval of the Custodial Contract for the 2003-2004 school year as outlined for the Board and discussed.

**MOTION:** Director Portes moved the Board approve the Custodial Contract for the 2003-2004 school year as outlined for the Board and discussed. Director Clewell seconded the motion.

The vote on the motion was called and recorded as follows: Ayes: Portes, Clewell, Guard, Hanson, Hunter, Roberson, and Low. Motion carried unanimously. (A copy of the contract changes will be included with the minutes of record.)

**M. Food Service Two-Year Contract for 2003-04 and 2004-05 (ADDED 7/14/03)**

The administration recommended approval of the Food Service Contract for the 2003-2004 and 2004-2005 school years as outlined for the Board and discussed.

**MOTION:** Director Guard moved the Board approve the two-year Food Service Contract for the 2003-2004 and 2004-2005 school years as outlined for the Board and discussed. Director Hanson seconded the motion.

The vote on the motion was called and recorded as follows: Ayes: Guard, Hanson, Clewell, Hunter, Portes, Roberson, and Low. Motion carried unanimously. (A copy of the contract changes will be included with the minutes or record.)

## DISCUSSION ITEMS

### VI. DISCUSSION ITEMS

#### A. Administrative Organizational Structure for 2003-2004

Dr. Blanche talked about several documents the Board had received which outlined the administrative organizational changes being made and assignments planned for the 2003-2004 school year. The organizational chart was similar to other years, with changes for individual assignments. Rachael Mullins position has been expanded to include both marketing and grants. The district security person isn't an administrative position, but Dr. Blanche wanted the Board to see to whom Cpl. Mike Cole answers for his job. Ethel Reynolds was now the Executive Director of Administrative Services. Dr. Blanche reviewed the organizational chart that he felt would serve the students and staff very well this year.

Dr. Blanche discussed graphs distributed showing administrative positions from 1997-98 to 2003-04. There have been changes with facilitators as these people were moved from the administration building into schools to provide more direct services to the staff and students. The facilitators replaced the coordinators and some salaries were paid out of special education funds. The last page of the graphs showed total number of administrators from 1997-1998 to be 79. That number has been reduced to 69. There were 23 administrators at the Administration Service Center in 1997-1998. That number has been reduced to only 12 for the 2003-2004 year. Some of the administrative positions were not filled through attrition; the projected savings during this time will be about \$625,700. (Clarification note: The graphs do not include the position of superintendent in this administrative count.)

Dr. Blanche talked about comparisons with Urban Education Network districts because of a request from the Board. There was very little difference from one urban district to another. Davenport had an administrative staff as percentage of total staff showing 3.44%. The other districts were shown as follows: Cedar Rapids 3.31%; Council Bluffs 3.73%; Des Moines 3.25%; Dubuque 3.45%; Iowa City 3.48%; Sioux City 4.17% and Waterloo 3.28%. If we look more closely at the 2003-2004 plans, we have a reduction in positions. We spend a high percent of our money on district schools, and we have tried to provide quality administrative service. Why are our administrative expenses higher compared with some districts in Iowa? We are doing things differently now than in the past, and our main focus point will be on providing services to the students. Previously we had few buildings with any fund balances at the end of the year. Now almost every school has a surplus and the staff knows they can capture this money to use down the way for a bigger purchase they might need. We don't touch the funds carried over for the individual schools.

Director Guard thanked Dr. Blanche for his update and felt the District was moving ahead in the right direction. We are certainly making improvements. We may have the highest percent of dollars spent in the classroom, and that is where the money should be going. It speaks to our teachers and quality education. Director Guard didn't mind some of our numbers being higher as long as we were using the money well in our buildings. He looked forward to continued updates and information. Director Clewell asked about a plan to provide additional assistance for Rachael Mullins. Dr. Blanche said there was a plan to hire a non-administrative person to work with her in the development area. Director Portes asked a question about the number of teachers needed if the District has decreasing enrollment numbers. Dr. Blanche didn't have that exact information with him, but the numbers remained consistent with over 1200 teachers and we maintain the lower class sizes. We spend about 60% of our budget on teachers and that was a healthy amount. These details are very labor intensive and Marsha Tangen assisted with follow up and obtaining the figures to share.

Director Hunter asked about the current job description for principals. Dr. Blanche said

this has changed and principals are the instructional leaders for their buildings. They have to work collaboratively with their staff and set high expectations. They set the demands for the staff and are responsible for results. We want people to work hard but feel they are being treated fairly. The principals are experienced people who have the background needed to work for us. The job of principal has changed and they must provide data and hard resources to show the effectiveness of their buildings. Dr. Blanche said he had conversations with Mr. Hunigan and believed we have come to a point where our staff has realized success in many areas. Garfield saw improvements in data, and when the staff saw the reports, it was empowering for them. The same thing was happening in many of our elementary buildings and we see growth patterns. We have some buildings who have done better than what was expected. The high school curriculum was expanding in different directions. We know results are measured now across the country, and we need to respond with the resources available. It is a challenge but we have tightened up our focus on the data, and we have a great foundation to do this.

Director Roberson asked how the changes made to leadership would impact the middle schools and would things be done differently? Dr. Blanche explained this was one of his personnel goals to offer an alternative for middle schools. We have some things up and running so we don't see a child only after 25 referrals to the office. The administration has told principals that when they see a negative pattern, they need to find a way to change it. Dr. Blanche said we will be seeing algebra implementations in all the middle schools, and they already have seen data improvements. We have to get the students beyond the elementary algebra. We have to explore more grants to get money for technology in every middle school. Dr. Blanche said the Board heard Kathy Learn talk about the reading program, and we have a number of things ratcheting up that were very exciting.

## ADMINISTRATIVE AND BOARD REPORTS

### VI. ADMINISTRATIVE AND INSTRUCTIONAL REPORTS

There were no additional reports from the administration at this time.

### VII. BOARD REPORTS AND REQUESTS

Director Clewell requested an agenda item: For the Committee of the Whole, based on concerns about poor nutrition and growing obesity, I would like discussion on the sales of carbonated beverage products in our schools.

## ADJOURNMENT

**MOTION:** Director Hunter moved the Board adjourn. Director Portes seconded the motion.

The vote on the motion was called and recorded as follows: All ayes.

President Low declared the board meeting adjourned at 8:40 PM.

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Linda Smith Kortemeyer, Board Secretary